

**City of Kittitas
Council Meeting Minutes
August 26, 2014**

COUNCIL MEETING

Mayor Huber called the Council Meeting of the Kittitas City Council to order at 7:00 p.m. August 26, 2014. Councilmembers present: John Camarata, Ben Whitehurst, Jaimi Huber, and Darrell McLean. Jerry Lael was absent. Staff present: Debbie Lee - Clerk, Bryan Nash – PW, Brenda Bach – WWTP, Michelle Geiger – Building Official, Chris Taylor – Police Department and Becky Bosch – Library Board. Mayor Huber led those assembled in the Flag Salute.

APPROVAL OF MINUTES

Mayor Huber entertained a motion to excuse Councilmember Lael.

MOTION: Councilmember McLean made a motion to excuse Councilmember Lael from the meeting; second by Councilmember Camarata.

Motion Carried: 4 yes; 0 no.

MOTION: Councilmember Camarata made a motion to approve the minutes from August 12, Council meeting; second by Councilmember J. Huber.

Motion carried: 4 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember J. Huber made a motion to approve the agenda as presented; Second by Councilmember Camarata.

Motion carried: 4 yes 0 no.

PUBLIC APPEARANCE COMMENTS

None

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports

Becky Bosch – Library

- A status sheet was handed to Council for review. Seven new cards were issued this month. Computer hours are down a bit this month.
- Elaine O’Neill was happy with the summer reading program. They had an average of 12 kids per day. The Library Board entered some of the robots the kids made into the fair. They are going to start the Summer Reading Program earlier in the day next year to coincide with Fish - Lunch In The Park. The Library had several new volunteers this year helping with the Summer Reading

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Program.

- The bake sale went very well at Super One. The proceeds from this are used for purchases of supplies and books for Christmas.
- Elaine also wanted to thank the City for getting them an air conditioner.

Bryan Nash – Public Works

- The paint striping was started, the machine broke down and the parts will not be here until Friday.
- They are working on Lewis Street trying to get things done.
- Mike with Gray & Osborne informed Bryan that they should be starting on the Sidewalk Project after the Labor Day Weekend. Gray & Osborne just needs a few more things from Granite.
- Two TIB applications were submitted this week. One is for the North side of Patrick Avenue Sidewalk. The other project is an Operating Engineers Overlay project. Hopefully the City will be notified in November if the projects were awarded.

Michelle Geiger – Building Official

- Cal just emailed the boiler plate for the Public Works Building this afternoon. Michelle and Bryan will look at it and submit it to RCAC for approval and then it should be ready to go out to bid.
- See attached status report on current issues Michelle is working on.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. McElroy – Dog Variance

- Mayor Huber asked if the other roommates had gotten their dogs licensed. McElroy said yes they are all licensed. Councilmember J. Huber asked if it would be a financial hardship if they couldn't have the variance. McElroy stated no. Officer Taylor said that they have had only one code issue and they took care of it right away.

MOTION: Councilmember McLean made a motion to approve the 3 dog variance; second by Councilmember J. Huber.

Motion carried: 4 yes 0 no.

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B. Amend Ordinance 14-005 Schedule “A” 14-013

- Ordinance 14-005 Schedule “A” needed to be more defined. The parcel number was used in a previous annexation, Bare Marchel had also done a BLA and it only included the East 25 feet. OFM needed this clarified for mapping purposes.

MOTION: Councilmember Camarata made a motion to approve Ordinance 14-013; second by Councilmember McLean.

Motion carried: 4 yes 0 no.

C. Technology Policy

- Mayor Huber explained that this was a FYI and if Council could look at and re visit in October.

D. Special Events Ordinance

- Mayor Huber explained that this was a FYI and if Council could look at and re visit in October.

E. Mayor Pro Tem

- Mayor Huber would like Council to entertain a motion to appoint a new Mayor Pro Tem.

MOTION: Councilmember J. Huber made a motion to nominate Darrell McLean for Mayor Pro Tem; second by Councilmember Camarata.

Motion carried: 3 yes 0 no. (1 abstention Councilmember McLean)

F. Council Appointments to Law & Justice and COG

- Mayor Huber explained that a representative from each City Council and Police Department make up the Law & Justice Committee. This committee is in charge of reducing replicating resources. The City of Kittitas has gotten grants for laptops, bullet proof vests, and radar guns. This committee meets the 3rd Wednesday of each month from 8:00 – 9:30.

MOTION: Councilmember McLean made a motion to appoint Councilmember Lael to the Law & Justice Committee; second by Councilmember Whitehurst.

Motion carried: 4 yes 0 no.

- COG – Mayor and one Councilmember from each City attend this meeting which is 3 – 4 times per year. This committee used the distressed sales use tax for grant money. Kittitas has received this grant money in the past for the lights on Main Street, the Bridge, and Main Street Overlay.

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MOTION: Councilmember McLean made a motion to appoint Councilmember Camarata to COG; second by Councilmember J. Huber.
Motion carried: 4 yes 0 no.

G. Schedule TBD meeting in October

- The entire Council is on the TBD. This is the Transportation Benefit District where the City of Kittitas receives \$20 per car and the proceeds are only applied to street projects. This year some of that money is funding part of the South Main Sidewalk Project. Mayor Huber was the chair of TBD and so Council will need to appoint a new chairperson. This meeting will be held immediately after the regular Council meeting on October 14th.

H. Amending Building Permit Fee Schedule 14-014R

- Michelle Geiger Building Official explained that if a citizen was to violate the Building Code and a stop work order was placed, the City does not have the authority to issue a fine of \$500. Being enforced this way the money comes to the City and not the County if a citation was issued by the police. Mayor Huber asked if this would be refundable. Michelle explained it could be if warranted, but it could also cover the additional investigative costs. Councilmember J. Huber was concerned that some of the fees were a little high; Michelle explained that the City of Kittitas adopted Kittitas County's fees. There were a few spelling issues that will be fixed before sending to Code Publishing.

MOTION: Councilmember J. Huber made a motion to accept 14-014R; second by Councilmember Whitehurst.
Motion carried: 4 yes 0 no.

I. Adding New Title 20 "Code Enforcement" 14-015

- This code refers to Health and Safety Issues. This title applies to the enforcement of City of Kittitas ordinances and codes, related to building, zoning, fire, and environmental health and safety. The attorney would like the City to hold off on this while she checks the language of the Interlocal Agreement with the County.
- Bev Allphin inquired about the County Health Department and isn't this their job. Michelle explained that the Health Department does not come out to the City of Kittitas for these issues. Jeanette Bryant inquired as to why be it the City's business if someone wants to be a hoarder, it was explained that those issues spill out into the neighborhood.

J. Designating Person to Administer KMC Code 14-016R

- This Resolution designates persons to administer the provisions of the Kittitas Municipal Code 20.01.020.

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- City attorney Katherine Kenison would like to review this as well with the Interlocal Agreement.

K. Ordinance Regulating the Enforcement of KMC 14-017

- This ordinance regulated the enforcement of City of Kittitas Municipal Code. This code specifies which employees are designated to enforce Code 20.01.020 and will work together. Some of the trailer parks need address issues, water hook ups, and other code issues. Michelle explained that this is the same code the county uses; she also noted that the Fire Chief should be added to the list of authorized people. Councilmember McLean did not like the way the first paragraph was worded.
- City attorney Katherine Kenison would like to review this as well with the Interlocal Agreement.

L. Ordinance Amending Title 1 Chapter 1.2 14-018

- An ordinance amending chapter 1.20 “Code Enforcement” of the KMC. Michelle explained that Katherine added an appeals process to this. There is a WMC typo in this Ordinance that needs to be corrected.
- City attorney Katherine Kenison would like to review this as well with the Interlocal Agreement.

PAYMENT APPROVALS

A. August 26, 2014 payables \$22,057.88

MOTION: Councilmember Camarata made a motion to pay August 26, 2014 payables in the amount of \$22,057.88; second by Councilmember J. Huber.

Motion carried: 4 yes 0 no.

MAYOR’S REPORT

- Mayor Huber spoke about the Police Department having concerns with Palmerio Park. Council discussed the announcer’s booth allows people to hide activity such as smoking and drinking. They discussed the safety issues of not having a bridge and the narrowness of Road 81. Bryan Nash thought there needs to be a sign for closing at dusk. Bryan Nash will contact the people on the Parks Committee and have a meeting to discuss these issues and bring recommendations to the Council.
- Canfield will meet with Council and the Mayor on September 9th at 5:30 for Council/Mayor Trainings. Another meeting at a later date will be held for the Library Board and Planning Committee to have the same training in October. This is a new law that all boards have to have Open Public Meeting Training.

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- Mayor Huber received an email from Cal Jordan regarding the Community Hall/Library Project. Council discussed just doing the Library remodel if all the funding was not available, Council will wait and see if all funding is available before making that decision.

COUNCIL DISCUSSION

ADJOURN: 8:07 p.m.

Attest:

Mayor Huber

Debbie Lee, Clerk/Treasurer