

**City of Kittitas
Council Meeting Minutes
September 23, 2014**

COUNCIL MEETING

Mayor Huber called the Council Meeting of the Kittitas City Council to order at 7:00 p.m. September 23, 2014. Councilmembers present: Ben Whitehurst, Jaimi Huber, Jerry Lael and Darrell McLean. Staff present: Arda Sandalow – Assistant Clerk, Bryan Nash – PW, Michelle Geiger – Building Official, and Becky Bosch and Lynette Johnson – Library Board, Brent Nierman – Chief of Police, Chris Taylor – Police Department, Scott Ciraulo – Fire Department. Mayor Huber led those assembled in the Flag Salute.

APPROVAL OF MINUTES

MOTION: Councilmember J. Huber made a motion to excuse Councilmember Camarata: Second by Councilmember Lael.

Motion carried: 4 yes 0 no.

MOTION: Councilmember Lael made a motion to approve the minutes from September 9, 2014 Council meeting: Second by Councilmember J. Huber.

Motion carried: 4 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Lael made a motion to approve the agenda as amended under New Business the order of Items is A, D, C and B; Second by Councilmember Whitehurst.

Motion carried: 4 yes 0 no.

PUBLIC APPEARANCE COMMENTS

None

REPORTS OF OFFICERS AND SPECIAL GUESTS

A. Staff Reports

Becky Bosch – Library

- Movies are up.
- After school computer use is up.
- Volunteer hours down after the end of summer reading program ended.

Scott C. – Fire

- Nothing to report

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Brent Nierman – Police

- Chief Nierman and Officer Taylor worked with the Kittitas School District on emergency drill procedures.
- EHS locked down as a result of a call from Kent police department regarding an individual's social media posting effecting Eastern Washington region of the state. Elementary School District did exceptional in handling the lockdown and following procedure.
- Palmerio Park facilities are dilapidated; park needs to be cleaned up as it is inviting mischievous behavior from youth in the area. The building has been broken into and trash is accumulating.
- Fire Chief voiced offer to remove structures as part of fire department training as a controlled burn.

Michelle Geiger – Building Official

- VFW new siding and paint Thursday by Home Depot volunteers.
- WSRB survey has come back City has have improved on commercial enforcement of building and fire codes and maintained their residential classification.
- City Shop went out to bid on the 19th and closes October 2, 2014 at 4:30pm. Bids will be opened at 5:30 pm.

Bryan Nash – Public Works

- Sod put down at park, structure is almost done.
- Alpine stub outs for street lights almost completed, three left
- Lewis Street gas valve box and monument casings turned up to grade.
- Striping almost complete, Main street left to do
- Temporary worker hours through today equals 825 total hours, leaves 225 remaining
- Evergreen Rural Water will be here all day September 24th for leak detection down near WWTP and Public Works facility. Will make out new lines and determine location of hydrant

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- Bryan and Tom will be attending a hands on fire hydrant class in Toppenish on October 16th

B. Representative from Kittitas County re: Kittitas Hwy Project

- Doug D'Hondt gave an overview of the Kittitas Highway project: The project will begin this winter and it should approximately take one year to complete.
- The project will encompass: shoulder widening, replacing culverts, 40 crossing with pipe need to be replaced, bridge widening.
- The County will notify the City of Kittitas during road closures.

UNFINISHED BUSINESS

A. CDBG Grant Community Hall/Library #2

- The CDBG Grant was awarded to the City of Kittitas.
- Mayor Huber suggested having Cal Jordan come to present the scope of project for the new councilmembers as well as seeking the advice of a financial advisor to determine the impact that this project will have on the budget in the coming years.
- The State auditor is developing a new program to review debt of the City of Kittitas.
- Mayor Huber will contact Cal to set up a time to present the project to Council.

NEW BUSINESS

A. Gray and Osborne – Consultant Supplemental Agreement Main Street Sidewalk Phase II

- No representative present

MOTION: Councilmember Lael made a motion to approve Mayor to sign the supplemental agreement: Seconded by Councilmember Whitehurst.
Motion carried: 4 yes 0 no.

B. 14-021 Permitting Chapter 7.0 #5

- Michelle (Building Official) stated that the resolution is to establish water hydrant use and purchase of bulk water from the City. All other fees are already adopted by ordinance and are

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strictly re-stated in this chapter for clarification. Bulk water purchase will now require a permit in addition to the charge for gallons purchased. This will also require a deposit from the party purchasing the water.

- Mayor Huber discussed the new policies regarding hydrant usage.
 - City employee must be present at time of water purchase to install meter.
 - Water can only be filled when a City employee is present.
 - Emergency services will continue to log usage and will not be required to obtain a permit.

MOTION: Councilmember Lael made a motion to approve Resolution 14-021R: Second by Councilmember J. Huber.

Motion carried: 4 yes 0 no.

C. 14-020R Street Standards Adding Section I to Chapter 5 of the Construction Specifications # 4

- Michelle (Building Official) stated that this is to regulate development of streets, sidewalks and infrastructure both residential and commercial to assist in regulating the measures to be taken during development for infrastructure and city improvements.
- Bear Valley (All Sevens), Mobile Manor and Triangle Court are all requesting information as to development pre-applications to make improvements. This will allow the City to implement various requirements to driveways, sidewalks and such that are currently not enforced.

MOTION: Councilmember Lael made a motion to approve Resolution 14-020R: Second by Councilmember J. Huber.

Motion carried: 4 yes 0 no.

D. 14-019 Special Water Services # 3

- Michelle (Building Official) stated that this is the ordinance that amends the municipal code to require application for permit for bulk water purchase. The attorney has added items in regard to penalties, water resale and authority in the event of dispute.

MOTION: Councilmember Lael made a motion to approve Resolution 14-019R: Second by Councilmember Whitehurst.

Motion carried: 4 yes 0 no.

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PAYMENT APPROVALS

A. September 23, 2014 payables \$ 16,541.83 # 6

MOTION: Councilmember J. Huber made a motion to approve the payments; Second by Councilmember Lael.

Motion carried: 4 yes 0 no.

MAYOR'S REPORT

- Thank you note was received from Cody Hanes family and they will continue the vigil yearly.
- Department of transportation meeting 9/23/2014 Mayor wrote a letter and Bryan attended the meeting to report the contents of the letter to the committee.
 - Letter included the following points
 - Benefit district money goes directly to streets however it seems some revenue was lost in transition as the fee was charged only to some residents and not to others, miscommunication realized between department of licensing and revenue.
 - \$4,000 was devoted to the Patrick Avenue widening project from generated revenue this year.
- Bryan, Michelle and Brent have been working on cleaning up trailer parks and the City of Kittitas is getting some feedback from owners that want to participate.

COUNCIL DISCUSSION

- Councilmember Lael was assigned to the Law and Justice Council- meetings are 3rd Wednesday of every month.

ADJOURN: 8:12 p.m.

Attest:

Mayor Huber

Arda Sandalow, Assistant Clerk