

**City of Kittitas
Executive Session
Council Meeting Minutes
October 28, 2014**

COUNCIL MEETING

Mayor Huber led those assembled in the Flag Salute. Mayor Huber called the Executive Session regarding Union Negotiations RCW 42.30.140(4)(a) to order at 6:01 for 50 minutes at 6:51 came out and extended another 5 minutes. Executive Session was adjourned at 6:56 with no decisions being made. The regular Council Meeting started at 7:00 p.m. October 28, 2014. Councilmembers present: Ben Whitehurst, Jaimi Huber, Jerry Lael, John Camarata and Darrell McLean. Staff present: Debbie Lee – Clerk/Treasurer, Michelle Geiger – Building Official, Brent Nierman – Chief of Police and Cal Jordan – Architect.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING OCTOBER 14, 2014,
TBD MEETING OCTOBER 14, 2014 & SPECIAL COUNCIL MEETING OCTOBER 21, 2014**

Councilmember J. Huber would like to amend the minutes regarding the language in the Union Negotiations and her conversation with the Mayor. Also the date was incorrect for rescheduling the Regular Council meeting; it needs to read November 10, 2014.

MOTION: Councilmember Camarata made a motion to approve the minutes for the Regular Council Meeting dated October 14 with the changes being made; second by Councilmember McLean.
Motion carried: 5 yes 0 no.

MOTION: Councilmember Lael made a motion to accept the minutes from the TBD meeting dated October 14, 2014; second by Councilmember Camarata.
Motion carried: 5 yes 0 no.

MOTION: Councilmember Camarata made a motion to approve the minutes from the Special Council Meeting dated October 21, 2014; second by Councilmember Lael.
Motion carried: 5 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

Mayor Huber would like to move Cal Jordan from New Business A to Unfinished Business A.

MOTION: Councilmember Camarata made a motion to approve the agenda as amended under New Business A. Cal Jordan to Unfinished Business A. Second by Councilmember Lael.
Motion carried: 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

Bev Allphin inquired about ordinances needing 3 public hearings, Mayor Huber stated no only some meeting require a public hearing.

REPORT OF OFFICES AND SPECIAL GUESTS

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A. Staff Reports (informational only)

Brent Nierman – Police Department

- Ardor Design is working on a logo design and graphics for the Police Department.
- Chief Nierman stated he was not going to coach basketball this year.

Michelle Geiger – Building Official

- Included in the packets is the boundary map that shows the 1000 foot radius around parks and schools regarding medical and recreational marijuana.

UNFINISHED BUSINESS

A. Community Hall/Library Renovation CDBG Scope of Work

- Cal Jordan spoke before Council and gave an overview of the Community Hall/Library Project. In 2009-2010 the feasibility application was submitted and 2011 there was a planning only grant that was applied for and received from Block Grant. The Community Hall/Library Project was submitted to CDBG for funding and rejected in 2013 and resubmitted in 2014 and granted.
- This is a 40 year loan for the Cities portion at approximately \$22,000 per year.
- Councilmember Lael inquired if this grant is turned down would it hurt future grant applications? Lael was also concerned about the budget and being able to finance the Cities portions of approximately \$400,000. Councilmember J. Huber inquired about the proposed layout. Discussion was had regarding the layout and Council thought it best to form a Community Hall/Library Committee for input on the building process. Councilmember Camarata stated that the City needs to do something to save the building. Mayor Huber stated that different Councils have different priorities. The City Hall Remodel pre-empted the Community Hall/Library Project.
- Library Board Members Gilmour and Elaine O'Neill spoke in favor of the project.
- Cal Jordan stated that Council needs to sign CDBG Scope of Work agreement and vote on moving ahead with the project.

MOTION: Councilmember Camarata made a motion to approve the Community Hall/Library Project; second by Councilmember Whitehurst.

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Motion carried: 3 yes 2 no. Councilmember Lael and J. Huber voting no.

B. PW Building Commitment Loan Modification Letter RCAC

- RCAC included a 10% increase in the loan amount for a buffer. The new loan amount will be \$116,667.

MOTION: Councilmember J. Huber made a motion to accept the loan amount for RCAC; second by Councilmember Lael.

Motion carried 5 yes 0 no.

C. Temporary Worker Hours/End Date (961.50 hours)

- Discussion was had regarding when to stop Mike's hours. Mayor Huber asked if Council would trust that she watch them and for Mike to not go over 1040 hours.

D. 14-022 Livestock Ordinance

- Michelle Geiger Building Official talked about other Cities that do not allow chickens and the requirements they put on housing the chickens if they do allow. It becomes a health and safety issue if not monitored. Chief Nierman asked Councilmember Lael if when he was a police officer if he had trouble enforcing the Ordinance. Councilmember J. Huber would like to see the definition of large and small animals. Council would like to allow bunnies and chickens in the residential area only by permit and excluding roosters.
- Tabled until next meeting with new language.

E. Council Meeting Change November 11th to November 10th.

- November 11th Council Meeting is on Veteran's Day, Council would like to have the meeting on Monday November 10th instead.

MOTION: Councilmember Lael made a motion to change the regular scheduled Council Meeting from November 11th to November 10th; second by Councilmember J. Huber.

Motion carried 5 yes 0 no.

F. 14-015 Code Enforcement General Provision's

- Michelle Geiger explained that agenda items A-J clarifies Code Enforcement issues and also who can enforce Code issues. Chief Nierman inquired about who would file the paperwork. Michelle Geiger has a lien form that the county uses.

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- Daniel Menth had questions regarding the building permit process; Mayor Huber explained that he could talk with the Building Official after the meeting.

MOTION: Councilmember J. Huber made a motion to approve Ordinance 14-015; second by Councilmember Lael.

Motion carried 5 yes 0 no.

G. 14-016 Infraction Corrective Orders

- Michelle explained that this Ordinance outlines the appeal process.

MOTION: Councilmember Lael made a motion to approve Ordinance 14-016; second by Councilmember J. Huber.

Motion carried 5 yes 0 no.

H. 14-017 Penalties of the Kittitas Municipal Code

- Michelle explained that this is the penalty portion of the Code and a \$500 maximum fine; Chief Nierman was concerned that his schedule that he follows does not match this.
- Tabled until notice from the attorney regarding penalties.

I. 14-018 Legal Provisions of the Kittitas Municipal Code

- This code is the legal provision that overrides the Codes.

MOTION: Councilmember Lael made a motion to approve Ordinance 14-018; second by Councilmember Whitehurst.

Motion carried 4 yes 1 no Councilmember Camarata.

J. 14-027 Nuisances of the Kittitas Municipal Code

- Michelle explained that this is standard language for any code enforcement and it defines nuisance.
- There needs to be a correction and have Grant County taken out and replaced with Kittitas County.

MOTION: Councilmember J. Huber made a motion to approve Ordinance 14-027 with the amendment of Grant County to Kittitas County; second by Councilmember Lael.

Motion carried 5 yes 0 no.

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NEW BUSINESS

A. Canfield Changes to the By-Laws 14-025

- Clerk Debbie Lee explained that the Cities Insurance is changing their billing cycle to match with the Cities annual budget process, the insurance premium used to be due in September now it will be due in January.

MOTION: Councilmember J. Huber made a motion to approve Ordinance 14-025; second by Councilmember Camarata.
Motion Carried 5 yes 0 no.

B. 14-026 Additional Building Enforcement Code

- Mayor Huber informed Council that Staff and Police are making a concerted effort to discuss code issues. The public's health and safety is important and we need to make sure citizens have a safe environment. Currently the City of Kittitas does not have a condemnation process.
- Michelle explained that 14-026 deals with property maintenance. Also that the RV and Mobile home Codes are regulated by the Landlord Tenant Act.

MOTION: Councilmember Lael made a motion to approve Ordinance 14-026; second by Councilmember J. Huber.
Motion carried 5 yes 0 no.

PAYMENT APPROVALS

A. October 21, 2014 Payables \$33,867.60

MOTION: Councilmember J. Huber made a motion to approve October 21st payables; second by Councilmember Camarata.
Motion carried 5 yes 0 no.

MAYOR'S REPORT

- Mayor Huber informed Council that a coalition for smaller municipalities is forming to lobby legislature to erase existing debt and she will be looking into this.

COUNCIL DISCUSSION

- Councilmember Camarata reported that he attended the COG meeting and EMS Division gave their budget numbers for 2015 and that the City needs to budget for that.

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ADJOURN: 8:41 p.m.

Attest:

Mayor Huber

Debbie L. Lee Clerk/Treasurer