

**City of Kittitas  
Council Meeting Minutes  
November 10, 2014**

**COUNCIL MEETING**

Mayor Huber led those assembled in the Flag Salute. Mayor Huber called the regular Council Meeting to order at 7:00 p.m. November 10, 2014. Councilmembers present: Ben Whitehurst, Jaimi Huber, Jerry Lael, John Camarata and Darrell McLean. Staff present: Debbie Lee – Clerk/Treasurer, Michelle Geiger – Building Official, Dave Anderson – Police and Becky Bosch – Library.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING OCTOBER 28, 2014**

**MOTION:** Councilmember Camarata made a motion to approve the minutes for the Regular Council Meeting dated October 28; second by Councilmember J. Huber.

Motion carried: 5 yes 0 no.

**ADDITIONS TO AND/OR APPROVAL OF AGENDA**

Councilmember McLean would like to amend the agenda under Payment Approvals to read \$20,467.39. Mayor Huber would like to add Budget Discussion/Budget Workshop during Mayor's Report and under New Business C add schedule special meeting.

**MOTION:** Councilmember Lael made a motion to approve the agenda as amended; second by Councilmember Whitehurst.

Motion carried: 5 yes 0 no.

**PUBLIC APPEARANCE COMMENTS**

None.

**REPORT OF OFFICES AND SPECIAL GUESTS**

**A. Staff Reports (informational only)**

**Michelle Geiger – Building Official**

- Belsaas and Smith will be starting the new Public Works Building next week. They had a pre-construction meeting on Friday and went and looked at the site work.

**B. Budget Report**

- Council will use this and look at year to date figures.

**C. Treasurer's Report**

- Councilmember J. Huber asked about the \$1000 K 9 donations, Clerk Debbie Lee explained that

**City of Kittitas  
Council Meeting Minutes  
November 10, 2014**

the donor wanted to remain anonymous.

**UNFINISHED BUSINESS**

**A. Temporary Worker Hours/End Date (1015.50 hours)**

- Councilmember Camarata is concerned that the City is in violation with the Union Contract; Mayor Huber explained that she has talked with Wayne, and Mike is not a Union employee. Mike does need to stay under the 1050 hours. Mayor Huber also stated that during negotiations they should look at the contract and clearly define temporary worker. Council decided Mike will be done at the end of the week.

**B. 14-022 Livestock Ordinance**

- Michelle explained that she used the code language from Ellensburg, added the need for a permit process and took out the 1 acre minimum for having chickens and bunnies.
- The permit fee needs to be addressed, also the inspection fee of \$60 which is on our fee sheet could be used for the permit/inspection fee, and this would need to be added as a Resolution under the City of Kittitas Fee Schedule.

**MOTION:** Councilmember J. Huber made a motion to accept Ordinance 14-022; second by Councilmember Lael.

Motion carried 5 yes 0 no.

**NEW BUSINESS**

**A. Public Hearing 14-028 2015 Property Tax Levy**

- Mayor Huber explained the process to council that this is something that needs to be done yearly to legally increase the Levy by 1% and give the County the legal authority to access and collect the property tax.
- The public hearing was opened at 7:16 and closed at 7:17 with no public comment.

**MOTION:** Councilmember Lael made a motion to approve Ordinance 14-028 2015 Property Tax Levy; second by Councilmember Camarata.

Motion Carried 5 yes 0 no.

**B. Recommendation from Planning Commission Ordinance 14-029 Amend Lot Size & Setbacks**

- Michelle explained that this was a recommendation from the SCJ Alliance the cities planner and the planning commission. This would change the lot sizes from 7,500 to 7,000 to fit the population.

**City of Kittitas  
Council Meeting Minutes  
November 10, 2014**

The Planning Commission had a public hearing and this would comply with our current comp plan.

**MOTION:** Councilmember Camarata made a motion to approve Ordinance 14-029; second by Councilmember Lael.  
Motion carried 5 yes 0 no.

**C. Schedule Budget Meeting**

- Mayor Huber and council agreed that they would have a meeting on November 20 at 6:00 p.m. and then have the first public hearing for the 2015 budget at the regular council meeting dated November 25, 2014.

**PAYMENT APPROVALS**

**A. November 10, 2014 Payables \$20,467.39**

**MOTION:** Councilmember Camarata made a motion to approve November 10<sup>th</sup> payables; second by Councilmember McLean.  
Motion carried 5 yes 0 no.

**B. October Payroll/November Mid-Month Draw \$48,554.16**

**MOTION:** Councilmember Camarata made a motion to approve October Payroll/November Mid-Month draws; second by Councilmember McLean.  
Motion carried 5 yes 0 no.

**BUDGET DISSCUSSION**

None

**MAYOR'S REPORT**

- Mayor Huber informed Council that Cal came and met with staff regarding the Community Hall/Library Project. The project should be complete in June of 2017. The effects this will have on the 2015 budget will be some publishing costs for ads for NEPA, accepting an architect. The City will need to make the decision if they will be their own general contractor.
- The building will need to be demolished to the studs by volunteers to reduce cost to the City and then plans drawn up which should take approximately 4 months. Then the bid process will start.
- Mayor Huber thought the City should form a focus group for the layout of the building. Discussion was had on how to pay for the Community Hall/Library payment of \$22,000.

**City of Kittitas  
Council Meeting Minutes  
November 10, 2014**

- If the City increased the B & O tax by 2% this would raise \$11,000 per year it was the consensus of the Council to propose increasing by 4% to cover the entire payment.
- Discussion was also had to put the Library back in the general fund and not its own fund since it is funded by the general fund.

**COUNCIL DISCUSSION**

None

**ADJOURN: 9:08 p.m.**

**Attest:**

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Mayor Huber

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Debbie L. Lee Clerk/Treasurer