

**City of Kittitas  
Council Meeting Minutes  
November 25, 2014**

**COUNCIL MEETING**

Boy Scout Troop #400 led those assembled in the Flag Salute. Mayor Huber called the regular Council Meeting to order at 7:00 p.m. November 25, 2014. Councilmembers present: Ben Whitehurst, Jaimi Huber, Jerry Lael, John Camarata and Darrell McLean. Staff present: Debbie Lee – Clerk/Treasurer, Michelle Geiger – Building Official, Chris Taylor – Police, Bryan Nash – PW Forman, and Becky Bosch – Library.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING November 10, 2014 &  
Budget Study Session November 4, 2014**

**MOTION:** Councilmember Lael made a motion to approve the minutes for the Regular Council Meeting dated November 10<sup>th</sup> 2014 and the Budget Study Session dated November 4<sup>th</sup> 2014; second by Councilmember J. Huber.

Motion carried: 5 yes 0 no.

**ADDITIONS TO AND/OR APPROVAL OF AGENDA**

**MOTION:** Councilmember Camarata made a motion to approve the agenda as presented; second by Councilmember Lael.

Motion carried: 5 yes 0 no.

**PUBLIC APPEARANCE COMMENTS**

None.

**REPORT OF OFFICES AND SPECIAL GUESTS**

**A. Special Guests**

- Special guests Boy Scout Troop #400 was in attendance earning their community awareness badge. Bruce Simpson is the leader and was a former Council Member. The boys led Council in the flag salute and had a question and answer at the end of the Council Meeting.

**B. Staff Reports (informational only)**

**Michelle Geiger – Building Official**

- Belsaas and Smith have started on the foundation at the new public works building.
- Farmview has submitted a plat amendment.
- The 10 acres near Exit 115 was purchased.

**City of Kittitas  
Council Meeting Minutes  
November 25, 2014**

- Michelle also has been working on some code enforcement issues.

**Bryan Nash – PW Forman**

- The posts have been set and cement poured in the new PW Shop.
- South Main sidewalk project is wrapping up. The pay request and change order will be addressed at the next Council Meeting. Granite will submit a letter of guarantee for the sealing since it cannot be done due to the weather until the spring of 2015.
- LED lights have been installed on the South Main Sidewalk Project.
- The Christmas lights have been put on the light posts for Christmas in Kittitas. These were purchased with the money from the sale of surplus metal.
- The Picnic shelter roof is complete. The floor will be completed in the spring. Picnic tables have been purchased. This will close out the REET grant.
- Meter issues are still happening with the digital meters. Bryan got a price guarantee until the end of 2015 for \$180.00 per meter. Bryan feels this is a big issue because the water is possibly not being measured accurately. It could be a loss of revenue and water. Approximately 100 meters are needed.
- Councilmember Lael inquired if the S. Main Project will come in under budget, Bryan is unsure.

**Chris Taylor – Police**

- Council was concerned about the status of the trailer park. Officer Taylor stated that the citations have been issued. Michelle sent a certified letter to Amanda Melchor and she has not signed for it. Officer Taylor stated that there are 4 or 5 more citations that could be issued. Hopefully after eviction these items will be addressed.

**UNFINISHED BUSINESS**

**A. 14-017 Ordinance Adopting Chapter 1.26 “Penalties”**

- Michelle Geiger informed Council that Chief Nierman had concerns about the minimum and maximum fines amounts listed. Staff checked with the bail schedule and these amounts are correct.

**MOTION:** Councilmember Lael made a motion to accept Ordinance 14-017 “Penalties”; second by Councilmember Whitehurst.

Motion carried 5 yes 0 no.

**City of Kittitas  
Council Meeting Minutes  
November 25, 2014**

**NEW BUSINESS**

**A. Public Hearing 2015 Preliminary Budget**

- The public hearing was opened at 7:22 and closed at 7:23 with no public comment.
- Debbie explained that in order to balance the water/ sewer fund with the projects that some of the ending balance had to be used.
- Councilmember Lael would like to see money set aside for leave payout. Mayor Huber suggested we look at it at the beginning of next year and check on how other entities do this.

**B. Public Hearing 14-030 Ordinance Amending Chapter 3.26 “Water & Sewer Utility Tax”**

- The public hearing was opened at 7:31
- Daniel Menth stated he would like to see the usage go up from 10,000 to 15,000 gallons per residence.
- Jerry Gilmour stated he was concerned about money going to current expense and not being set aside for the Library/Community Hall renovation.
- A letter submitted by Jeff Gay and read by Councilmember J. Huber.
- Public hearing was closed at 7:37.
- Councilmember J. Huber stated that Jeff Gay’s letter should have been considered prior to the passing of the library/community hall project before it was voted on. Councilmember Camarata stated that the community wanted a new library/community hall. Councilmember Lael said that this is a waste of money, that there is no way to get money from the general fund and it needs to come from somewhere.

**MOTION:** Councilmember Camarata made a motion to approve Ordinance 14-030; second by Councilmember McLean.  
Motion carried 5 yes 0 no.

**PAYMENT APPROVALS**

**A. November 25, 2014 Payables \$68,263.63**

**MOTION:** Councilmember Camarata made a motion to approve November 25<sup>th</sup> payables; second by Councilmember Whitehurst.  
Motion carried 5 yes 0 no.

**City of Kittitas  
Council Meeting Minutes  
November 25, 2014**

**MAYOR'S REPORT**

- Mayor Huber reminded council of the union negotiations meeting December 2, 2014.
- Christmas in Kittitas being a city sponsored event. Councilmember Lael does not like this idea and thinks they should purchase event insurance. Council donated some money for the premium and possibly Friends of the Library could make the difference up.
- Councilmember Lael inquired about Mike's hours and Mayor Huber said he came under the required hours.

**COUNCIL DISCUSSION**

None

**ADJOURN: 7:55 p.m.**

**Attest:**

---

Mayor Huber

---

Debbie L. Lee Clerk/Treasurer