

**City of Kittitas
Council Meeting Minutes
December 9, 2014**

COUNCIL MEETING

Mayor Huber led those assembled in the Flag Salute. Mayor Huber called the regular Council Meeting to order at 7:00 p.m. December 9, 2014. Councilmembers present: Ben Whitehurst, Jaimi Huber, Jerry Lael, John Camarata and Darrell McLean. Staff present: Debbie Lee – Clerk/Treasurer, Michelle Geiger – Building Official, Brent Nierman – Chief of Police, Brenda Bach – WWTP, Jose Preciado – Fire Department and Mike Meskimen – Gray & Osborne.

APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING NOVEMBER 25, 2014

MOTION: Councilmember J. Huber made a motion to approve the minutes for the Regular Council meeting dated November 25th after review of the taped minutes on Ordinance 14-030. (minutes are correct); second by Councilmember Leal.

Motion carried: 5 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

Clerk/Treasurer Debbie Lee would like to add under new business;

- G. Fire Department Brush Truck
- H. Possibly changing the last council meeting of the year

Under payment approvals;

- PSE Main Street Light Project.

MOTION: Councilmember Lael made a motion to approve the agenda as amended; second by Councilmember Camarata.

Motion carried: 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

Daniel Menth would like the pot holes fixed on 1st and Pierce. He was also inquiring about raising the minimum water usage from 10,000 gallons to 15,000 gallons. Mayor Huber stated she would put some numbers together, she also explained that the City did receive some grant funding and his street will be paved next year.

REPORT OF OFFICES AND SPECIAL GUESTS

A. Staff Reports (informational only)

Michelle Geiger – Building Official

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- The foundation has been poured and the trusses are up on the Public Works Building. Bryan will be doing the French drain and plumbing this week and then Belsaas will pour the slab.
- Councilmember Lael inquired about the code enforcement issues at the trailer park. Michelle explained that the certified letter was returned not accepted and that another letter was sent today. Manda Melchor has a mitigation hearing on January 7th. Will address all these issues then.

Brent Nierman – Chief of Police

- Brent informed Council of the new reflective logos that Ardor Design placed on Officer Taylor's patrol car at a cost of \$250.00. Officer Anderson's will be done sometime after the first of the year.
- Chief Nierman distributed a handout explaining the jail costs for next year and wanted Council to be aware that the City currently has two long term inmates and that this could possibly result in going over our 2015 budgeted amount.

B. Budget Report

None

C. Treasurer's Report

None

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Granite Construction Progress Estimate #1 & Change Order

- Mike from Gray & Osborne informed Council that the work is complete on the South Main Sidewalk Project except for the sealing of the asphalt which they wrote a promise to complete letter in the spring when the weather is better.
- The change order is for a hydrant that needed to be relocated and Granite had to purchase some additional fittings which cost a total of \$1470.00. TIB will cover the cost of this change order.
- Progress Payment #1 is being presented. Mike explained that the project is complete except for the

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sealing that was described above. Mike suggested to Council to accept the project as complete and he feels there is no need to hold up the payment/retainer due to the sealing until spring. Granite is a reputable company and they also have a performance bond the City could go after.

- Mike explained to Council the projects coming up for the City in 2015: Patrick Avenue Project, Operating Engineers 1st to RR and the Sewer Feasibility Study.

MOTION: Councilmember Lael made a motion to approve the change order #1; second by Councilmember J. Huber.
Motion carried 5 yes 0 no.

MOTION: Councilmember Camarata made a motion to accept the job as complete and accept pay request #1; second by Councilmember Lael.
Motion carried 5 yes 0 no.

B. Public Hearing 14-024 Marijuana Moratorium Facts & Findings

- Mayor Huber explained that this was a follow up to passing 14-024 and Council had to have a public hearing adopting the fact and findings.
- The public hearing was opened at 7:26 and closed at 7:27 with no public comment.
- Councilmember Lael stated that a dozen other cities are in the same situation and will be waiting for the legislature to work this out through the courts.

MOTION: Councilmember Camarata made a motion accepting the facts and findings; second by Councilmember Whitehurst.
Motion carried 5 yes 0 no.

C. Public Hearing 2015 Final Budget Ordinance 14-033

- The public hearing was opened at 7:31 and closed at 7:32 with no public comment.
- Discussion regarding the addition of the new employee for Public Works, and if that was put in the budget. It was included in the budget.
- Council would like to check with the historical society regarding the history etc. of Kittitas and look at updating the mission statement.

MOTION: Councilmember Camarata made a motion to approve Ordinance 14-033 2015 Final Budget; second by Councilmember J. Huber.
Motion carried 5 yes 0 no.

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D. Kittitas County EMS Agreement 2015

- This is an annual agreement the City signs every year. Councilmember Whitehurst explained that they make sure other districts are accountable for reports etc. They look at the department reports and you can also access their online services for research.

MOTION: Councilmember Camarata made a motion to sign the 2015 EMS agreement; second by Councilmember J. Huber.
Motion carried 5 yes 0 no.

E. Ordinance 14-031 “Vehicle Reserve Fund for the Fire Department”

- Mayor Huber explained that this is a fund to set aside money for vehicle purchases.
- Councilmember McLean asked if it needed Council action to use the money. Mayor Huber explained yes. Councilmember J. Huber stated that it is Councils discretion to set the dollar amount to be put in each fund.

MOTION: Councilmember J. Huber made a motion to accept Ordinance 14-031; second by Councilmember Camarata.
Motion carried 5 yes 0 no.

F. Ordinance 14-032 “Vehicle Reserve Fund for the Police Department”

- Chief Nierman asked if citizens could make private donations. Mayor Huber thought they could.

MOTION: Councilmember J. Huber made a motion to accept Ordinance 14-032; second by Councilmember McLean.
Motion carried 5 yes 0 no.

G. Fire Department Brush Truck

- Jose Preciado presented to Council that Chief Ciraulo found a brush truck for sale from Bill Burvee and it will replace the old brush truck. This new truck would solve all the problems of weight and the other issues the old truck has had. Bill Burvee is willing to take the old brush truck in trade and possibly the support vehicle as well.
- Council had discussion as to how they could spend money from this year’s budget but could not yet spend the 2015 budget. Councilmember Whitehurst and McLean stated that there were still volunteer wages, repair and maintenance and equipment monies that were not used. Jose explained that the current volunteers could get certified and then the truck would be able to assist in other

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fires and possibly make up to \$600 per day. Councilmember Whitehurst stated that he was on a call in the current truck and the transmission was acting up and safety is a concern.

- Council agreed if they could get the price to under \$10,000 and with the trade they would have enough funds to make this purchase.

MOTION: Councilmember J. Huber made the motion to approve the purchase of a new Brush Truck; second by Councilmember Camarata.
Motion carried 5 yes 0 no.

H. PSE Payment for Main Street Lights

- COG funding was received for the Main Street Light Project.

MOTION: Councilmember Camarata made a motion to approve PSE payment of \$92,603.15; second by Councilmember Whitehurst.
Motion carried 5 yes 0 no.

I. December 23rd Council Meeting

- Discussion was had regarding changing the Council meeting to December 30th since it was close to Christmas Eve. Consensus from the Council is to leave it for December 23rd, 2014.

PAYMENT APPROVALS

A. December 9, 2014 Payables \$17,195.29

MOTION: Councilmember Lael made a motion to approve December 9th payables; second by Councilmember Whitehurst.
Motion carried 5 yes 0 no.

B. November Payroll/December Mid-Month Draw \$53,895.77

MOTION: Councilmember J. Huber made a motion to approve November Payroll/December Mid-Month draws; second by Councilmember Camarata.
Motion carried 5 yes 0 no.

MAYOR'S REPORT

- Mayor Huber informed Council that the front office hours will be intermittent and reduced due to Clerk Debbie Lee having to take time off for her husband's medical care. Michelle will work some mornings and the City will know more of a schedule after January.

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COUNCIL DISCUSSION

None

ADJOURN: 8:17 p.m.

Attest:

Mayor Huber

Debbie L. Lee Clerk/Treasurer