

**City of Kittitas
Council Meeting Minutes
January 13, 2015**

COUNCIL MEETING

Mayor Huber led those assembled in the Flag Salute. Mayor Huber called the regular Council Meeting to order at 7:00 p.m. January 13, 2015. Councilmembers present: Ben Whitehurst, Jaimi Huber, Jerry Lael, John Camarata and Darrell McLean. Staff present: Arda Sandalow – Utility Clerk, Michelle Geiger – Building Official, Brent Nierman – Chief of Police, Chris Taylor – Police, Brenda Bach – WWTP, Becky Bosch – Library Board and Bryan Nash – Public Works.

APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING DECEMBER 23, 2014

MOTION: Councilmember Lael made a motion to approve the minutes for the Regular Council meeting dated December 23rd. second by Councilmember Camarata.
Motion carried: 5 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember J. Huber made a motion to approve the agenda as presented; second by Councilmember Camarata.
Motion carried: 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

None

REPORT OF OFFICES AND SPECIAL GUESTS

A. Staff Reports (informational only)

Michelle Geiger – Building Official

- Michelle reported that Farmview/Pacific Loop submitted an application to change 11 lots to 8 lots from family units to single unit housing. Discussion was had regarding curb and gutters, water hook ups, street lights which will be at DOT standards.
- Manda Melchor's court date was January 7th regarding eviction of the tenants and cleaning up the area. The building permits have expired that were for demolition and re-roof. The trailer in question will have to be removed.

Brent Nierman – Chief of Police

- Brent presented the Kittcom reports for 2014 which contained information regarding type of calls, volume of calls. Brent also included a schedule that shows the coverage of police officers on duty.

**City of Kittitas
Council Meeting Minutes
January 13, 2015**

Bryan Nash – Public Works

- Bryan reported that the Public Works building is coming along, they should be getting power and propane by the end of the week and it is very muddy. There have been some minor changes from the original plans.
- Sanding of the roads has been done due to the icy conditions.
- Bryan has had some discussion with the Mayor regarding the recycle bin in the alley. This was started as a senior project, but citizens have been leaving trash next to the dumpster and the City employees have to monitor it, the dumpster gets emptied every 3-4 weeks. This is at no cost to the City.

Brenda Bach – WWTP

- The nutrient removal study that was started in 2014 the numbers are good on the waste treatment system and the system is working much better. The plant phosphorous removal is working better so it does not enter the streams.

Becky Bosch – Library

- The library board is still looking for information regarding the new building.
- Monthly statistics were given to the Council.
- Cocoa and a book will be in February, more kids should be able to attend it will be scheduled during the school day.

A. Budget Report

None

B. Treasurer's Report

Council thought that the ending balances looked good.

UNFINISHED BUSINESS

None

**City of Kittitas
Council Meeting Minutes
January 13, 2015**

NEW BUSINESS

A. Franchise Agreement Kittitas Washington Ordinance No. 15-001

- Mayor Huber explained that this Ordinance is in regards to FairPoint wanting to have a cable TV franchise.

MOTION: Councilmember J. Huber made a motion to approve Ordinance 15-001; second by Councilmember Lael.
Motion carried 5 yes 0 no.

B. Ordinance 15-002 KMC 12.20 “Right of Way Use Cable Providers

- This goes with the previous and remaining Ordinance’s that are on the agenda.
- There could be some possible right of way permits that would need to be issued; Michelle Geiger will make some permits that would pertain to this.

MOTION: Councilmember Camarata made a motion to approve Ordinance 15-002; second by Councilmember J. Huber.
Motion carried 5 yes 0 no.

C. Ordinance 15-003 KMC 5.32 “Telecommunications Use Fees”

MOTION: Councilmember Lael made a motion to approve Ordinance 15-003; second by Councilmember McLean.
Motion carried 5 yes 0 no.

D. Ordinance 15-004 Amending Chapter 3.24 “B & O Occupation Tax”

MOTION: Councilmember Lael made a motion to approve Ordinance 15-004; second by Councilmember Camarata.
Motion carried 5 yes 0 no.

E. Belsaas & Smith Pay Request One

- This pay request is basically half of the total cost of the building. 5% of this amount is retainage.
- **MOTION:** Councilmember J. Huber made a motion to accept Ordinance 14-031; second by Councilmember Camarata.
Motion carried 5 yes 0 no.

**City of Kittitas
Council Meeting Minutes
January 13, 2015**

F. Ordinance 15-005 Council Pay

- This ordinance changes the Council pay to a flat \$50.00 per month regardless of the number of meetings attended.

MOTION: Councilmember Lael made a motion to approve Ordinance 15-005; second by Councilmember McLean.

Motion carried 4 yes 1 no. Councilmember?

PAYMENT APPROVALS

A. December 2014 Payables \$,382.26

MOTION: Councilmember Camarata made a motion to approve December payables; second by Councilmember: Lael.

Motion carried 5 yes 0 no.

B. December Payroll \$43,68483 January Mid-Month Draw \$2,475.00

MOTION: Councilmember McLean made a motion to approve December Payroll/January Mid-Month draws; second by Councilmember J. Huber.

Motion carried 5 yes 0 no.

MAYOR'S REPORT

- Mayor Huber informed Council that the solar grant was approved for City Hall; the City is waiting for more financial information from Ameresco. The lagoon/sewer portion was not approved.
- Rural Development has not authorized the federal budget on the Library/Community Hall Project. (See documentation from Josh Griff) project contingent on funding. ARDA are you sure this is Josh Griff...he isn't associated with this project.
- The letter from TIB is showing the City of Kittitas was selected for the sidewalk project from Pierce Street to Benton Street. This project is scheduled for 2015. Council will look at the School Board agenda and Mike Meskimen from Gray & Osborne will attend and see if they will fund some of the project. The City of Kittitas share is \$30,000.
- A memo from Jerry Litt SCJ Alliance stating that amendments to the comp plan need to be revised so the Planning Commission will have to review and then make their recommendation to Council.

COUNCIL DISCUSSION

**City of Kittitas
Council Meeting Minutes
January 13, 2015**

- Councilmember Lael is concerned about the Event Insurance and renting of Community Hall. Mayor Huber explained that Katherine has drafted a policy Council will review in the coming weeks.

- Councilmember Whitehurst was asking about the second payment on the new brush truck.

ADJOURN: 7:55 p.m.

Attest:

Mayor Huber

Arda Sandalow Utility Clerk