

**City of Kittitas  
Council Meeting Minutes  
January 27, 2015**

**COUNCIL MEETING**

Mayor Huber led those assembled in the Flag Salute. Mayor Huber called the regular Council Meeting to order at 7:00 p.m. January 27, 2015. Councilmembers present: Ben Whitehurst, Jaimi Huber, Jerry Lael, John Camarata and Darrell McLean. Staff present: Arda Sandalow – Utility Clerk, Michelle Geiger – Building, Chris Taylor – Police and Bryan Nash – Public Works.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING JANUARY 13, 2015**

**MOTION:** Councilmember J. Huber made a motion to approve the minutes for the Regular Council meeting dated January 13<sup>th</sup>; second by Councilmember Camarata.

Motion carried: 5 yes 0 no.

**ADDITIONS TO AND/OR APPROVAL OF AGENDA**

Discussion was had regarding the final payment on the Fire Department brush truck purchase. Council would like to add under unfinished business Item B.

**MOTION:** Councilmember Lael made a motion to amend the agenda as presented and add under unfinished business Item B brush truck purchase; second by Councilmember Camarata.

Motion carried: 5 yes 0 no.

**PUBLIC APPEARANCE COMMENTS**

None

**REPORT OF OFFICES AND SPECIAL GUESTS**

**A. Staff Reports (informational only)**

**Michelle Geiger – Building Official**

- Michelle reported that she has received the first request from Bradly Newhall with Windy N Ranch to have 10 cattle placed on his property in the City Limits. This is informational only at this point. Michelle will generate a permit process, they will need to consider the water source, hot wire in the neighborhood is a concern, noise and odor concerns as well will need to be considered. Council will need to review all of these concerns.
- Manda Melchor's additional citations have been issued at North Spokane. Eviction of one individual has been done.
- Triangle Court has been cited and this issue is going to the courts.

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**Bryan Nash – Public Works**

- Bryan reported that he and the Mayor went to the School Board meeting and proposed the Patrick Avenue Sidewalk Project asking if they would fund half of the project, they seemed interested and will discuss further.
- The City received the official letter from TIB regarding the paving of West First Street.
- The Public Works Building is progressing well. The insulation has been installed, propane tanks set. Power has been approved; sheetrock will be complete on Wednesday. The doors have been ordered they are commercial grade and metal. The paint has been received.

**UNFINISHED BUSINESS**

**A. Ordinance 15-001 Franchise Agreement Kittitas Washington**

- Alex Galbreith representing Fairpoint informed Council that this will be on the existing system and on Fairpoint's property. The TV service is on a holding pattern and this time and will probably happen in March.

**MOTION:** Councilmember Camarata made a motion to approve Ordinance 15-001; second by Councilmember Lael.  
Motion carried 5 yes 0 no.

**B. Fire Department Brush Truck**

- Discussion was had regarding the first payment was approved in December and the final payment should be paid right away.

**MOTION:** Councilmember J. Huber made a motion to approve the final payment on the brush Truck; second by Councilmember Lael.  
Motion carried 5 yes 0 no.

**NEW BUSINESS**

**A. Ordinance 15-006 Special Events**

- This Ordinance requires private citizens or any event to purchase their own event insurance. This can be done through the City of Kittitas Insurance Canfield.

**MOTION:** Councilmember Lael made a motion to approve Ordinance 15-006; second by Councilmember J. Huber.

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Motion carried 5 yes 0 no.

**B. 2015 Union Contract**

- Wages have not been done. Language is correct in contract but not the wages... The Clerk will have to figure the 2% increase manually.

**MOTION:** Councilmember Camarata made a motion to approve the 2015 Union Contract; second by Councilmember Lael.

Motion carried 5 yes 0 no.

**C. Ameresco Contract City Hall Solar Panels**

- Murray Greenwood from Ameresco attended the meeting to answer any question the Council may have. The grant for the treatment plant was unsuccessful. For the terms of the proposal .see attached documentation. In 4 ½ years when units are paid for there should be an approximate \$5,000 in revenue generated.
- Cost of the total project is \$122,000.00 with a \$105,000.00 grant this means the City will have to cover the difference of \$17,000.00 tis will pay for it in less than three years. Questions were asked about long term maintenance. Very little, clean quarterly and the units are manufactured in Washington.
- One issue, federal government tariff's on some components. Contingencies are in place, panels will be over firewalls. Two small panels are on the building now, have been used for 5 years, no maintenance except cleaning.
- The bid process for installation. There is only one manufacturer for the solar panels.
- Councilmember J. Huber moved to table, Councilmember Lael did not want to table this.

**MOTION:** Councilmember Lael made a motion to approve the Ameresco contract to install the solar panels at City Hall; second by Councilmember Whitehurst.

Motion carried 4 yes 1 no. (Councilmember Camarata).

**D. Potential Water Tower Lease Verizon**

- Verizon is scheduled to come for a site tour. The City received the pre application on Friday. The conditional use permit will be the second week of February.

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**PAYMENT APPROVALS**

**A. January 27, 2015 Payables \$139,906.64**

- **Long term inmate housing was not budgeted for.**

**MOTION:** Councilmember Lael made a motion to approve January 27, 2015 payables; second by Councilmember: Camarata.  
Motion carried 5 yes 0 no.

**MAYOR'S REPORT**

- Mayor Huber informed Council that she will be making a few edits on the Utility Worker II job description. An ad will be placed in Saturday's Daily Record the 31<sup>st</sup> and Wednesday February? and?. Councilmember's Camarata and Lael will be on the interview committee. Interviews will be the week of?.
- Mayor Huber and Bryan attended a school board meeting and talked with the board regarding assisting with the funding of the sidewalk project. The sidewalks will go from Pierce Street to the High School. it widens the road by about 5 feet.
- As of January 16<sup>th</sup> RD still has not funded their part for the Community Hall/Library Project.
- Bryan has ordered additional water meters.
- Council had questions as to when Debbie was going to return. Mayor Huber explained that Dale did have the transplant and possibly 30 days. Michelle and Arda have taken on additional responsibilities while Debbie is gone.

**COUNCIL DISCUSSION**

**ADJOURN: 8:05 p.m.**

**Attest:**

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Mayor Huber

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Arda Sandalow Utility Clerk