

**City of Kittitas
Council Meeting Minutes
March 10, 2015**

COUNCIL MEETING

Mayor Huber led those assembled in the Flag Salute. Mayor Huber called the regular Council Meeting to order at 7:00 p.m. March 10, 2015. Councilmembers present: Ben Whitehurst, Jaimi Huber, Jerry Lael, John Camarata and Darrell McLean. Staff present: Debbie L. Lee – Clerk/Treasurer, Michelle Geiger – Building Official, Brent Nierman – Chief of Police and Bryan Nash – Public Works.

APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING FEBRUARY 24, 2015

MOTION: Councilmember Lael made a motion to approve the minutes for the Regular Council meeting dated February 24th; second by Councilmember Camarata.
Motion carried: 4 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Camarata made a motion to approve the agenda as presented; second by Councilmember Lael.
Motion carried: 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

Bev Allphin asked if she would be able to speak during the livestock permit application. Council advised she would be able to.

REPORT OF OFFICES AND SPECIAL GUESTS

A. Staff Reports (informational only)

Michelle Geiger – Building Official

- Verizon sent an email that they would like to move forward with putting equipment on the water tower. They will need to apply for a CUP, this will probably happen the last week in March.
- No change in the RV Park issues.
- The Planning Commission has agreed to go with SCJ Alliance's recommendation to change the zoning code down by Exit 115 to general commercial. This will be brought to Council in April.
- Michelle will attend a flood plain management training next week and take a test. This will allow her to provide elevation certificates and flood permits. It will also help the City on their insurance rating.

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Brent Nierman – Chief of Police

- Chief Nierman will be attending the Domestic Violence Conference in Texas next week. This conference is paid for by a grant from Aspen. This is a 3 – day conference and other officers from Kittitas County are attending.

Bryan Nash – Public Works

- Bryan reported that the PW Building’s electricity is complete. A few minor things need to be finished up like the site prep work and bathroom areas. Bryan hopes that the building will be complete at the end of March.
- The ditches were cleaned on Patrick Avenue. Michelle and Jerry Gilmour helped flag. This should be the last time this will need to be done as they are widening Patrick Avenue

B. Budget Report

No Comment

C. Treasurer’s Report

No Comment

UNFINISHED BUSINESS

A. Livestock Permit Application

- Michelle explained that this is the first livestock permit application the City has received since updating the livestock code. Michelle sent letters to residents who live within a 300 ft. buffer from the proposed application. One letter was received against the applications from Ron White.
- Jerald Barker stated that he is president of Coles Crossing Home Owners Association and he is against the permit for reasons of odor and flies. Some of the property (30 feet) is owned by a Mr. Dunn.
- Fred Huber stated he opposes the permit for safety reasons of the hot wire. He also stated there is not a lot of grass on the property, concerned about water and where the cattle will be loaded.
- Juanita Castro opposes the permit due to the hot fence; stench, flies and noise were all issues.
- Jerry Gilmour stated this is not zoned for agriculture and regarding the weeds cows are not the answer.

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- Bev Allphin inquired about the amount of property. Mayor Huber stated 1.4 acres and 2.2 acres.
- Chief Nierman stated he likes the idea of allowing animals for 4-H like bunnies/chickens. Brent has extensive experience with cows and they do get out and the police would be called to respond and he is not in support of this.
- Councilmember Lael asked if there was a specific application. Michelle explained that Greg Newhall submitted a letter.

MOTION: Councilmember Lael made a motion to deny the permit due to the public's input; second by Councilmember Camarata.
Motion carried: 5 yes 0 no.

NEW BUSINESS

A. Amend Patrick Avenue Project

- Due to a funding shortfall 335 feet of sidewalk for the Patrick Avenue Project will need to be eliminated. No action needs to be taken. Mike from Gray & Osborne will make the adjustment on the 6 year Street Plan. Mayor Huber will send a letter to TIB.
- Bryan still has not heard from the School Board on their commitment for the sidewalks.

B. Application for W/S Service – Lopeman

- Michelle explained that Todd Lopeman has built a permitted storage building and wants to add plumbing using the existing main. Per Kittitas Municipal Code all water/sewer connections need approval by Council and the City Engineer.
- Councilmember Camarata asked if this was a separate business from the Car Wash. Todd Lopeman stated yes. Councilmember J. Huber wanted to know the definition of an interior lot. Councilmember J. Huber inquired about the Uniformed Plumbing Code and how many fixtures were allowed. Michelle explained that Farmview had an engineer submit their plans. Todd Lopeman gave Council a handout on KMC definitions.
- Todd Lopeman informed Council that there would be a sink and toilet in the building. The Car Wash does not have a bathroom.
- Councilmember Lael asked if the Car Wash had sewer. Todd Lopeman stated yes, for the runoff from washing cars. Todd Lopeman had Reecer Creek Excavating come and shoot grade. These buildings are on one tax parcel.

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- Councilmember Lael stated it should be a separate and independent sewer connection.
- Councilmember Camarata stated the building needed a separate meter.
- Recommendation from the City Engineer states the building is subject to a sewer hookup and a general facilities charge.
- Councilmember McLean stated it needed to be approved by the Council and City Engineer.

MOTION: Councilmember Lael made the motion to approve the water/sewer application contingent on the City Engineers approval and subject to a sewer hookup and general facilities charge; second by Councilmember J. Huber.

Motion carried: 4 yes 1 no Councilmember McLean.

C. Liquor License Curly's III

- Carol Oldhe stated that they will be serving wine and beer only with good food for the entire family. She will be opening April 1st.
- Council welcomed her back to Kittitas.
- Chief Nierman stated there were no issues

D. COG Grant Application

- Mayor Huber explained to Council what the COG application looks like and in the past the City has received this grant for Main Street overlay, storm drain and street lights. She would like council to think about what the city could apply for in FY 2016, perhaps something to go with the sewer feasibility study.
- Public Works Bryan Nash stated the City in the future will need to do a feasibility study for storm water.
- COG is made up of two representatives from Cle Elum, South Cle Elum, Kittitas, Roslyn and the County. The grant money is a portion of sales tax that the state divides up. It is supposed to create economic development by creating jobs and retaining jobs.

E. Travel Policy

- Councilmembers Camarata and Lael worked on the travel policy.
- Clerk/Treasurer Debbie Lee reformatted it without any changes to the verbiage. The travel policy

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needs to be adopted.

MOTION: Councilmember Lael made a motion to approve the Travel Policy; second by Councilmember Camarata.
Motion carried: 5 yes 0 no.

PAYMENT APPROVALS

A. March 10, 2015 Payable \$16,122.74

MOTION: Councilmember Camarata made a motion to approve March 10, 2015 payables; second by Councilmember: J. Huber.
Motion carried: 5 yes 0 no.

B. February Payroll/March Mid-Month Draw \$45,707.17

MOTION: Councilmember Lael made a motion to approve February Payroll/March Mid-Month Draw; second by Councilmember J. Huber.
Motion carried: 5 yes 0 no.

MAYOR'S REPORT

- Mayor Huber informed Council that Thursday night Bryan, Tom, Brenda and herself attended chlorination safety training with the Fire Department. They looked at the well and water tower. Currently when an alarm sounds for a chlorination leak it is audible and the City is dependent on residents at Cahill Manor to know what to do. Fire Chief Ciraulo changed the alarm to ring through Moon Security then they contact Kittcom and Kittcom notifies City Police and Public Works. The staff was fitted with SCBA's.
- They will also place some ecology blocks by the secondary well for safety reasons since the building is so close to the alley/street.
- Mayor Huber stated Chief Ciraulo brought a lot of information from all of his connections.

COUNCIL DISCUSSION

- Councilmember McLean inquired about the RD loan for the Community Hall/Library Project. Mayor Huber stated they extended the deadline until April 15th.
- Essmans will have the hunter safety course at City Hall.

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ADJOURN: 7:58 p.m.

Attest:

Mayor Huber

Debbie L. Lee Clerk/Treasurer