

**City of Kittitas
Council Meeting Minutes
April 28, 2015**

COUNCIL MEETING

Mayor Huber led those assembled in the Flag Salute. Mayor Huber called the regular Council Meeting to order at 7:00 p.m. April 28, 2015. Councilmembers present: Ben Whitehurst, Jaimi Huber, Jerry Lael, John Camarata and Darrell McLean. Staff present: Debbie L. Lee – Clerk/Treasurer, Michelle Geiger – Building Official, Dave Anderson – Police, Elaine O’Neill – Library and Bryan Nash – Public Works.

APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING APRIL 14, 2015

MOTION: Councilmember J. Huber made a motion to approve the minutes for the Regular Council meeting dated April 14th, 2015; second by Councilmember Camarata.

Motion carried: 5 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

- Michelle would like to add under G. New Business Comprehensive Plan Early Start
- Mayor Huber would like to add after Mayor’s report Executive Session; employee performance and possible contract negotiations. RCW 42.30.120.

MOTION: Councilmember Lael made a motion to approve the agenda as amended; second by Councilmember Whitehurst.

Motion carried: 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

Bev Allphin would like to suggest if the Community Hall/Library does not proceed to use the increased B&O taxes for the water/sewer bill. Mayor Huber stated they would take this into consideration.

REPORT OF OFFICES AND SPECIAL GUESTS

A. Staff Reports (informational only)

Michelle Geiger – Building Official

- One of the trailer park citations has been resolved and the horse trailer with living quarters has been removed. Amanda Melchor has court again May 12th and 29th.
- Michelle is working out the final bill for the PW Building with Belsaas & Smith.
- Kittitas County was audited on their planning fees. Michelle contacted Judy Pless and they feel their fees are not high enough to cover the costs. Mayor Huber stated that the fees need to be reasonable and justified for planning services.

**City of Kittitas
Council Meeting Minutes
April 28, 2015**

Bryan Nash – Public Works

- Operating Engineers have started on the First Avenue paving. They will grade on Friday. Tentative date for paving is the end of May.
- Gravel was delivered to the PW Building.
- Bryan and Mike have mowed once and the water is turned on in the parks.
- The City of Ellensburg will come out tomorrow and sweep the streets for 8 hours.
- Darrell Haines put in a request to move his water line, that project will be next week.
- Bryan received three bids for the small storm water project. It is under \$10,000.
- They have started surveying for the North side of Patrick.
- Bryan and Mike will put in another good week on the water main project next week.
- Before tearing down the old dugouts at Palmiero Park, Bryan would like to finish all the other projects first.
- Councilmember McLean inquired if the school had made a commitment on the sidewalk project. Bryan informed him that he and Mayor Huber will talk with them again. The school is reviewing the budget in August.
- Councilmember Lael inquired about the street plate, Bryan said it was delivered last week and the City saved some costs on shipping since the company had another delivery in the area.

Elaine O’Neill - Library

- More people are using the online library every month.
- The Library Board sold books at the quilt show and made about \$60.
- They will have a bake and book sale during the Kruisin Kittitas Car Show in August.
- The summer reading program will start in June and they will coordinate with FISH lunch in the park to encourage more kids to attend.

Proclamation Public Service Recognition Week

**City of Kittitas
Council Meeting Minutes
April 28, 2015**

- Mayor Huber would like to Proclaim May 3 – 9 as Public Service Recognition week. And thank all volunteers as well.

UNFINISHED BUSINESS

A. Fee Schedule Development Permits 15-012R

- Michelle informed Council that the County did an analysis for building/planning permit fees. Michelle stated that the City should start tracking better. She explained that for the CUP for the PW Building we collected \$300, the hearing examiner was \$700 and almost all staff in the City had some part with the permit process. Mayor Huber said the City should track planning going forward, If the City has development of any kind we will be up to speed.

MOTION: Councilmember Lael made a motion to approve Resolution 15-012R; second by Councilmember J. Huber.

Motion carried: 4 yes 1 no (Councilmember Camarata).

B. Water/Sewer Regulations 13.04.202 Ordinance 15-010

- Mayor Huber informed Council that this 2% increase takes effect April 1st unless action is taken otherwise. Discussion was had regarding the Community Hall/Library Project and fully funding the Library Budget this year. Mayor Huber talked about reducing the B&O partially, and or not increase the water/sewer rates by 2%. The B&O tax goes to the general fund and the water/sewer increase goes strictly to the water/sewer fund.
- Councilmember Lael would like to table until they discuss the Community Hall/Library Project and look at the budget at the next meeting.

C. Library/Community Hall Project

- Mayor Huber discussed with Council regarding the funding for the project. When Cal met with Council last October RD gave a 60 day extension then a 90 day extension. The plan was to tear down the Community Hall/Library to the bare walls, have an architect draw up plans and then get bids. This process would then tell the City if we needed to replace or repair the foundation. Depending on what it would take to bring the foundation up to code. Due to the Community Hall/Library being in a flood plain you cannot just repair the foundation it will need to be brought up to code. Cal did have some contingency money set aside for this but would it be enough. There is an additional \$125,000 loan the City could apply for but not a guarantee.
- Due to the rise in flood insurance it could cost the City an additional \$15,000 per year due to the size and value of the new building. Michelle explained that FEMA has changed there rate structure

**City of Kittitas
Council Meeting Minutes
April 28, 2015**

in the last year.

- Tiny Allphin stated construction costs never come close to bids. Bev Allphin asked if the building was historical. Mayor Huber stated that the windows are not being replaced.
- Jerry Gilmour asked how come the insurance isn't high currently on the Community Hall/Library. Mayor Huber stated the building was paid for and it is a lending requirement to have flood insurance. Jerry believed there are alternative ways to make the foundation and crawl space work. Jerry also stated that he believes we will never get a grant again if the City turns this down.
- Mayor Huber would like to form a focus group and do upgrades to the building to get the most out of it in the next 15 years. Elaine O'Neill inquired as to where the money would come from and Mayor Huber stated the City.

MOTION: Councilmember J. Huber I made a motion to decline the funding from Rural Development; second by Councilmember Lael
Motion carried: 5 yes 0 no.

NEW BUSINESS

A. Kitti City Poker Run – Time Out May 9th

- Jennifer McCollum informed Council that this poker run was started 35 years ago. Last year there were about 60 riders. The rider's start in Kittitas goes to Othello, Soap Lake, George and back to Kittitas. Last year council gave their approval for rider's to camp in Wilson Park and if they had a discovery pass they could stay on the John Wayne Trail.
- Councilmember Lael asked about porta potties. Councilmember Lael was also concerned about insurance; Mayor Huber stated this was not an event that needed insurance through the City.

MOTION: Councilmember J. Huber made a motion to approve the Kitti City Poker Run; second by Councilmember Whitehurst.
Motion carried: 5 yes 0 no.

B. Zayo Franchise – First Reading (James) 15-011

- James with Zayo informed Council that a large customer contracted Zayo to run lines from Ellensburg to Grant County through Kittitas. Zayo partnered with FairPoint and they will run these lines through their conduit. Their primary customers are wireless.
- Mayor Huber explained that the City attorney approved this franchise and it will be revenue for the City of Kittitas.

**City of Kittitas
Council Meeting Minutes
April 28, 2015**

MOTION: Councilmember J. Huber a made a motion to approve the first reading of the Zayo Franchise; second by Councilmember Camarata.
Motion carried: 5 yes 0 no.

C. Marijuana Moratorium 15-013

- The previous moratorium had expired. The Planning Commission recommends adopting the moratorium and they will work on the reviewing what other cities will be doing.
- Councilmember Lael asked if anyone has inquired about having marijuana in the City limits. Mayor Huber explained in our current zoning codes someone could potentially operate a business because agriculture is an allowed use.

MOTION: Councilmember Lael approved Ordinance 15-013; second by Councilmember Camarata
Motion carried: 5 yes 0 no.

D. Public Records Request Ordinance 15-009

- The current code does not allow the City to charge for 3rd party duplication, or scanning costs.
- Councilmember J. Huber said that her company charges a \$22 clerical fee

MOTION: Councilmember Camarata made a motion to approve Ordinance 15-009; second by Councilmember Whitehurst.
Motion carried: 5 yes 0 no.

E. Library Surplus

MOTION: Councilmember J. Huber made a motion to approve the library surplus list; second by Councilmember Camarata.
Motion carried: 5 yes 0 no.

F. Kruisin Kittitas Car Show

- Mayor Huber met with the Chamber and they have started on advertisement for the car show. They are adding a new event this year, manifold cook off. Mayor Huber asked if Council would like the Chamber to come to the next Council meeting to discuss everything. Council agreed.

G. SCJ Alliance Early Start Comp Plan

- SCJ Alliance is starting on the City of Kittitas Comprehensive Update early; it is not due until 2017.

**City of Kittitas
Council Meeting Minutes
April 28, 2015**

MOTION: Councilmember Camarata made a motion to approve SCJ Early Start Comp Plant; second by Councilmember J. Huber.
Motion carried: 5 yes 0 no.

PAYMENT APPROVALS

A. April 28, 2015 Payables \$26,206.09

MOTION: Councilmember Lael made a motion to approve April 28, 2015 payables; second by Councilmember: Whitehurst.
Motion carried: 5 yes 0 no.

MAYOR'S REPORT

- Mayor Huber and Council went into Executive Session at 8:14 for 20 minutes, came back out at 8:44 and stated that it would be another 10 minutes, came out at 9:15 with no decisions being made.

ADJOURN: 9:15 p.m.

Attest:

Mayor Huber

Debbie L. Lee Clerk/Treasurer