

**City of Kittitas
Council Meeting Minutes
May 26, 2015**

COUNCIL MEETING

Mayor Huber led those assembled in the Flag Salute. Mayor Huber called the regular Council Meeting to order at 7:00 p.m. May 26, 2015. Councilmembers present: Ben Whitehurst, Jerry Lael, John Camarata, Darrell McLean and Jaimi Huber. Staff present: Arda Sandalow – Utility Billing Clerk, Michelle Geiger – Building Official, Dave Anderson – Police, Brent Nierman – Chief of Police and Bryan Nash – Public Works.

APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING APRIL 28, 2015

- Councilmember Lael would like to correct the language in section “C” Marijuana Moratorium to read legislature.

MOTION: Councilmember Camarata made a motion to approve the minutes having the clerk correct the mistake for the minutes dated May 26, 2015; second by Councilmember Lael.

Motion carried: 4 yes 0 no. 1 abstentions from Councilmember J. Huber due to absence

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Camarata made a motion to approve the agenda as presented; second by Councilmember J. Huber.

Motion carried: 5 yes 0 no.

PUBLIC APPEARANCE COMMENTS

- Tiny & Bev Allphin wanted to be on the agenda to discuss the water/sewer increases. They inquired as to why they were not put on the agenda. Mayor Huber stated that she had requested a meeting with them prior to the Council meeting; Clerk/Treasurer Debbie Lee left them a voice mail. They stated they did not receive the message. Mayor Huber also stated that the public comment section is not a place for dialog. Tiny got upset and left. Mayor Huber said she would gladly meet with them after the Council meeting.

REPORT OF OFFICES AND SPECIAL GUESTS

A. Staff Reports (informational only)

Michelle Geiger – Building Official

- Best Assets LLC will be receiving their building permit for the office this week.
- A jury trial has been scheduled for May 29th regarding the trailer park citations.
- Michelle stated that new businesses were coming in: hay hauling and storage facilities.

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- Verizon is moving forward with their permits.
- Michelle is working on a boundary line adjustment.
- The brewery applied for a conditional use permit. When they started the brewery it was for sales of brewery making equipment and a tasting room, they have since expanded to brewing beer, so this changed the use of the building.

Bryan Nash – Public Works

- Bryan reported he has been turning in code issues to the police department.
- Paving on 1st street will happen on Thursday. The trucks will be coming from Ellensburg which will help on the cost since they have a shorter haul. Councilmember Lael asked how long it would take to pave. This will be an all-day process.
- The public works building is almost complete. The floors have been sealed; they are half way done with the joints. They need to install the eye washing station, gravel and the cement aprons. Bryan would like to have an open house hopefully sometime next month.
- Bryan will be installing the pavers at the picnic shelter on Friday June 5th; anyone that is available to help is invited. Bryan would like to have this complete before the summer lunch program starts.
- The COG application is due June 12th. The Mayor and Bryan met with Gray & Osborne to help plan for the application which will be an extension of the sewer line from Caribou Creek. The survey will be back on June 9th. Mayor Huber stated the Chamber does the economic review of the application. Jeff Stevens is retiring June 12th from Gray & Osborne.

Brent Nierman - Police

- Brent reported that he still had the inmate cost invoice for the 1st quarter. He has not presented the bill for payment yet as he is going through the invoice. The total inmate cost for the 1st quarter was \$16,255.00.

Elaine O'Neill – Library

- Elaine reported that June 24th will be the start of the summer reading program. The theme for this year is “Everyone Has a Hero”. This will start right after the lunch in the park. The library is hoping more kids will attend after having lunch in the park. The ages for the summer reading program are 5- 12 years old, younger children can attend but parents have to attend as well. The library asked if the air conditioner could be installed for the summer.
- 239 items were donated and processed this month. Lynette has been busy inputting the information

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into the computer. The library is always looking for volunteers.

- Arda informed council that on the utility bills this month they will have the information regarding the summer reading program.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Request for Temporary Variance City of Kittitas Noise Ordinance

- Police Chief Nierman stated that the standard noise ordinance is from 10:00 p.m. until 6:00 a.m. The City/Chamber is requesting a variance for the car show. Brent also stated that 99% of the time there is not an issue with noise.

MOTION: Councilmember J. Huber made a motion to approve the variance; second by Councilmember Lael.

Motion carried: 5 yes 0 no.

B. Liquor License Renewal – Time Out

- This is for information only. Councilmember J. Huber asked if there were any complaints from the police. There have not been any.

C. Update Construction Specs 15-016R

- Michelle explained to Council that all underlined words are additions to the construction specs and everything that is crossed out will be deleted. The City went with Gray & Osborne's recommendations for Chapter II Streets. Some of the changes are under illumination they added LED lighting and wood poles are allowed with permission from the City and needing to get a permit for hydrants.

MOTION: Councilmember Lael made a motion to approve Resolution 15-016R; second by Councilmember J. Huber.

Motion carried: 5 yes 0 no.

D. Building Permit Fees 15-015R (flood language)

- Michelle explained to Council that this is added language needed to be compliant with FEMA. A permit is required for grading in all flood plain areas per FEMA. FEMA allows cities to be flexible but consistent.

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- Mayor Huber stated that even if a home owner is in a flood plain and was not building they would still need to get a permit for grading. Mayor Huber was also wondering how people would be notified that this needed to be done. Michelle thought the City could send out a newsletter to all residents in the flood plain.

MOTION: Councilmember J. Huber made a motion to approve Resolution 15-015R; second by Councilmember Lael.

Motion carried: 5 yes 0 no.

PAYMENT APPROVALS

A. May 26, 2015 Payables \$39,373.17

- Councilmember Lael inquired about the check to the Department of Commerce and RTD Drywall. Mayor Huber explained that the Department of Commerce is the City Hall payment and RTD was a change order to the Public Works Shop for finish drywall in the office area.

MOTION: Councilmember Lael made a motion to approve the payables; second by Councilmember Camarata.

Motion carried: 5 yes 0 no.

MAYOR'S REPORT

- Mayor Huber informed Council that Thursday they will have a pre-development meeting with Advantage Dirt. They will discuss lighting, water, access road, hydrant etc.
- Mayor Huber and Bryan had lunch with the Kittitas County's new Public Works Director Mark Cook.
- Lynette Johnson will cross train to cover the front counter if needed.
- Mayor Huber would like Council to consider unexpected expenditures for 2015. Cal Jordan is making noise about charging the city for the Community Hall/Library grant application that he submitted. Mayor Huber stated that there was a possible letter stating that a payment would be forth coming, signed by a previous Mayor. Mayor Huber is looking for this document or will dispute these possible charges.
- Items discussed to consider for the remainder of the 2015 budget is:
- An invoice for the inmate costs that came after the 13 month period, this was due to the policy that the county keeps their books open for 60 days after the end of the year and the city is 20 days.

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- Library budget was cut in half due to the renovation project. Council will need to consider the Community Hall's budget as well. Things like supplies, repair and maintenance and utilities were not funded for an entire 12 month period.
- Solar Project for City Hall. Interim financing is available for the Cities portion of \$17,715.
- Fire Department had two invoices that were from 2014 and not paid until 2015, radios with Motorola and a starter from AMI.
- Streets department has the retainer for Granite Construction was held over until the 2015 year due to the project not being complete.
- Water Department needs money for additional meters. The current meters have exceeded their lifetime.
- Mayor Huber stated that the next Council meeting there will be additional information provided to plan for the rest of the year. Options for the B&O tax are to set money aside for Library improvements.
- Council would like the Utility Tax put on the agenda for the next Council meeting.

COUNCIL DISCUSSION

- Councilmember Lael stated he was not against the car show, but stated that the burnouts are illegal and thinks it is disgusting to see this on our streets and it stinks.

ADJOURN: 7:50 p.m.

Attest:

Mayor Huber

Debbie L. Lee Clerk/Treasurer