

**City of Kittitas
Council Meeting Minutes
June 9, 2015**

COUNCIL MEETING

Mayor Huber led those assembled in the Flag Salute. Mayor Huber called the regular Council Meeting to order at 7:00 p.m. June 9, 2015. Councilmembers present: Ben Whitehurst, J. Huber and Darrell McLean. Councilmember John Camarata and Jerry Lael were absent. Staff present: Debbie L. Lee – Clerk/Treasurer, Michelle Geiger – Building Official and Bryan Nash – Public Works.

APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING May 26, 2015

MOTION: Councilmember J. Huber made a motion to approve the minutes dated May 26, 2015; second by Councilmember Whitehurst.

Motion carried: 3 yes 0 no.

MOTION: Councilmember J. Huber made a motion to excuse Councilmember's Camarata and Lael; second by Councilmember McLean.

Motion carried: 3 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember J. Huber made a motion to approve the agenda as presented; second by Councilmember Whitehurst.

Motion carried: 3 yes 0 no.

PUBLIC APPEARANCE COMMENTS

- Bev Allphin would like to thank the Fire Department and City for spraying the bushes, they look so much better.

REPORT OF OFFICES AND SPECIAL GUESTS

A. Staff Reports (informational only)

Michelle Geiger – Building Official

- Michelle and Arda found new/used computers at CWU Surplus. They were able to get towers, monitors and keyboards for Bryan, Brenda, Tom, Mike, Michelle and the Mayor for \$27 each. Michelle is working on getting programs installed.
- Best Assets LLC started the building process. A SEPA is required on the shop portion. Best Assets hope to have the entire project completed by the end of the year, this includes landscaping, sidewalks, street lights etc. The sidewalk will stop approximately 200 feet short of the bridge.

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- Verizon Wireless has applied for a CUP for leasing the water tower.
- Arda imputed the BARS codes to track planning/building fees.

Bryan Nash – Public Works

- Public Works has been crack sealing. The machine broke down today but will be fixed by tomorrow.
- Bryan will be attending a TIB Workshop in Zillah; Bryan stated that the rumor is there will be a pilot program for arterial street lights.
- Bryan and Mike will be finishing up the Public Works Shop.
- Bryan gave council a map that will be submitted with the COG 2016 Application. The map shows extending the sewer out towards Exit 115. The application is asking for \$288,000 with a City match of \$39,000. This service would serve 40-45 full time employees in the businesses affected.
- Mayor Huber stated that the first step is getting the sewer extended. The COG application needs to be submitted by Friday June 12th before 5:00 p.m. The application get scrutinized pretty heavy Mayor Huber went on to explain that they do creative things for Cities and other granting agencies could buy in as well. This would create jobs and businesses which is beneficial.
- Bryan reported that Tom broke down in the City truck on his way to pick up the crack sealing machine and Mike had to take his personal vehicle to pick up the machine. Brent went down to help Tom get the truck back on the road.
- Mayor Huber also informed Council that a pump went out at the treatment plant, hopefully it will be returned tomorrow. The plant can run on a single pump until one is fixed.

B. Budget Report

No Comment.

C. Treasurer's Report

No comment.

UNFINISHED BUSINESS

None

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NEW BUSINESS

A. Best Assets Water/Sewer Services

- Michelle informed Council that they will need to put a hydrant in the back for the shop and run an 8" line and Best Assets is asking for approval for a 2" service line to the shop. Per KMC Council needs to approve all new water/sewer connections. A SEPA has been posted and the City is just waiting on the comment period.

MOTION: Councilmember J. Huber made a motion to approve the water application contingent on Gray & Osborne's approval; second by Councilmember Whitehurst.

Motion carried: 3 yes 0 no.

B. 6 Year Street Plan

- Bryan presented a list of proposed street projects. Bryan stated that the list could change since he is attending a TIB meeting this week.
- Bryan also discussed the school match money for the sidewalk their budget time is August.
- Mayor Huber will make contact with the school sooner than August regarding sidewalks.
- There will be a Public Hearing on June 23rd to hear comments and adopt the 6 year street plan. This report needs to be submitted to the state by June 30th.

C. City Property Lease Application Fee

- Postponed due to attorney still working on this application.

PAYMENT APPROVALS

A. June 9, 2015 Payables \$29,367.76

- Councilmember J. Huber made the comment that inmate costs were over budget.

MOTION: Councilmember J. Huber made a motion to approve the payables; second by Councilmember McLean.

Motion carried: 3 yes 0 no.

B. May EFT \$10,891.16

MOTION: Councilmember McLean made a motion to approve May EFT's; second by

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Councilmember Whitehurst.
Motion carried: 3 yes 0 no.

C. May Payroll/June Mid-Month Draw \$50,441.99

MOTION: Councilmember J. Huber made a motion to approve May Payroll/June Mid-Month Draw; second by Councilmember: Whitehurst.
Motion carried: 3 yes 0 no.

MAYOR'S REPORT

- Mayor Huber met with Jeff Stevens from Gray & Osborne, he is retiring this Friday but he will make sure the City is in place with the water plan. The City worked with Evergreen Rural Water on the small systems water plan, the City does not need to do this according to Jeff. DOH uses the water plan to determine connections for growth and population. The water leakage is higher than they would like. As far as storage the City is in a good position.
- The Cog Grant needs to be submitted by Friday the 12th of June.
- July 11th will be the open house for the Public Works Shop. At that time the City will also have a dedication at Wilson Park for a bench that Judy Pless donated in memory of her parents.
- Mayor Huber reported that a bill has been presented from Cal Jordan in the amount of \$18,732.34. Mayor Huber is looking into all payments to Cal Jordan because it appears he is now charging for the Park Grant, which was presented to Council differently. Mayor Huber also stated that what Cal is doing is not fair to Jerry Gilmour. Cal stated that if the City turned the Grant down they would never get funding again. Mayor Huber talked with CDBG and they said thank you for applying and encouraged the City to apply at a later date.

ADJOURN: 7:40 p.m.

Attest:

Mayor Huber

Debbie L. Lee Clerk/Treasurer