

**City of Kittitas
Council Meeting Minutes
June 14, 2016**

COUNCIL MEETING

Mayor Whitford led those assembled in the Flag Salute. Mayor Whitford called the regular Council Meeting to order at 7:00 p.m. June 14, 2016. Councilmembers present: Dan Sherman, Ben Whitehurst, Jasen Carlson and John Camarata. Councilmember Jerry Gilmour was absent. Staff present: Debbie Lee – Clerk/Treasurer., Mike Meskimen – Gray & Osborne, Michelle Geiger – Safe Built, Dave Anderson – Police Department and Cathy Doyle – Utility Billing Clerk.

MOTION: Councilmember Camarata made a motion to excuse Councilmember Gilmour; second by Councilmember Whitehurst.
Motion Carried: 4 yes 0 no.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING DATED
MAY 24th, 2016**

MOTION: Councilmember Camarata made a motion to approve the minutes; second by Councilmember Whitehurst.
Motion Carried: 4 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Camarata made a motion to move the executive session before staff reports and approve the agenda as amended; second by Councilmember Sherman.
Motion Carried: 4 yes 0 no.

PUBLIC APPEARANCE COMMENTS

None

EXECUTIVE SESSION: 7:03 Council and Attorney's went into executive session for 15 minutes to discuss RCW 42.30.11.0.0 Section I possible litigation.

7:19 back in session with no decisions being made.

REPORT OF OFFICES AND SPECIAL GUESTS

A. Staff Reports (informational only)

None

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B. Budget Report

- No Comment

C. Treasurer's Report

- No Comment

UNFINISHED BUSINESS

None

NEW BUSINESS

A. New Life – Feed The Kids (Gary Bye)

- Gary Bye from New Life is asking permission to use the Gazebo Park and the Community Hall for the summer months to partner with Fish foodbank to feed kids a hot meal once a day. Gary explained that he partners with business owners to help serve the lunches throughout the summer. This is the fourth year for this program. Gary also mentioned that they like to have the time coincide with the summer reading program in hopes that more kids would attend.
- Councilmember Sherman asked how many kids get fed, Gary stated as low as 18 and as many as 78 but generally 40 – 45 kids per day. Councilmember Sherman also asked if it conflicted with other Community Hall events and the answer is no.

MOTION: Councilmember Camarata made a motion to approve the use of the park and Community Hall; second by Councilmember Carlson.

Motion Carried: 4 yes 0 no.

B. Public Hearing Ordinance 16-009 Marijuana Moratorium

- This Ordinance will establish a six month moratorium and the City will have another public hearing on July 28th. This will establish a work plan with the planning commission.
- The Public Hearing was opened at 7:28 and closed at 7:28 with no public comments.
- The City currently does not have any regulations in place and this moratorium replaces the stop gap.

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C. Ordinance 16-010 Amending “Rates and Charges”

- This is a housekeeping issue. Last year when the water/sewer rates were increased by 2% it was not input on the sewer side. So the City needs to amend the Kittitas Municipal Code to reflect the correct rate.
- Councilmember Sherman feels that there is a need for a City Administrator. Mayor Whitford explained that this 2% increase will be discussed at a further date to look at what department is lacking and to possibly get outside assistance.

MOTION: Councilmember Camarata made a motion to approve Ordinance 16-010; second by Councilmember Carlson.

Motion Carried: 4 yes 0 no.

D. Six Year Transportation Improvement Plan TIP

- Mike from Gray & Osborne informed Council that this was a preliminary list and this TIP needs adopted every year. The process of adopting is to advertise a public hearing and adopt by resolution. Mike encourages the City to look at all paving projects as TIB keeps funding these projects and they are very beneficial to the City. The reason the #2 project is listed as there are no current utility issues with the street.
- Councilmember Sherman was concerned that the developer on Spokane Street did not finish his development and know the City has to pave that street.
- Mayor Whitford stated that Council will adopt on the 28 and in general most projects are grant funded by 100%.
- Mike explained that project #6 there is some initial funding for this project so this project should stay on the list. He thought there was about \$60,000-\$70,000 available already.

PAYMENT APPROVALS

A. May Payroll/June Mid-Month Draw \$45,547.00

MOTION: Councilmember Camarata made a motion to approve May Payroll/June Mid-Month Draws; second by Councilmember Sherman.

Motion Carried: 4 yes 0 no.

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B. May EFT's \$11,265.06

MOTION: Councilmember Camarata made a motion to approve May EFT's; second by Councilmember Whitehurst.
Motion Carried: 4 yes 0 no.

C. June 14th 2016 Payables \$156,415.07

- Councilmember Carlson inquired the payment to PSE and the other large payables. It was explained that the invoices are held for a little under a month and then submitted to the projects for payment and when the City receives the payment we pay the vendor. Usually a pretty fast turnaround.

MOTION: Councilmember Camarata made a motion to pay the June 14th payables; second by Councilmember Whitehurst.
Motion Carried: 4 yes 0 no.

MAYOR'S REPORT

- Mayor Whitford informed Council that there will be training for Council regarding the open public meeting act and public records with Clear Risk at 6:00 p.m.
- Today was Bryan Nash with Public Works last day of employment with the City he will be going to work for the School District. Mayor Whitford has advertised for the Utility Worker II position and the Lead position.
- Mayor Whitford loved seeing the Boy Scouts attend the meeting she would like them to possibly volunteer during the burnouts for litter control. Kittitas will be busy with food trucks, swap meet, car show and the burnouts. With an expected 2500 people in attendance on August 13th.

COUNCIL DISCUSSION

- Councilmember Camarata would like to see the City purchase a server. Pat Cort informed Council that no one has returned a bid. Councilmember Sherman thinks that it is more valuable than ever.
- Councilmember Carlson would like a list of chemicals added to the water fluoride etc. Clerk Debbie Lee will have Brenda get that information to him.
- Councilmember Sherman was asking about Palmerio Park and what needs to be done. Mayor Whitford stated the electricity needed cut and a hold harmless agreement with Advantage Dirt

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since they will be hauling away the debris. Councilmember Sherman will call the electrician.

- Councilmember Sherman was concerned about the timeline about hiring for the Public Works. Mayor Whitford stated that the ad was just put in the paper two days ago and the City already has several applications for the Utility Worker II position. Councilmember Sherman wanted to know who was overseeing Bryan's duties Mayor Whitford explained that she would be the point of contact for the street projects; she is looking for day help with the mowing and moving of the sprinklers.

ADJOURN: 8:07 p.m.

Attest:

Mayor Whitford

Debbie L. Lee Clerk/Treasurer