

**City of Kittitas
Council Meeting Minutes
August 9, 2016**

COUNCIL MEETING

Mayor Whitford led those assembled in the Flag Salute. Mayor Whitford called the regular Council Meeting to order at 7:00 p.m. August 9, 2016. Councilmembers present: Jerry Gilmour, Ben Whitehurst, and John Camarata. Councilmember Carlson was absent. Staff present: Debbie Lee – Clerk/Treasurer, Michelle Geiger – Safe Built, Cathy Doyle – Utility Billing Clerk, Chris Taylor – Police Department.

MOTION: Councilmember Whitehurst made a motion to excuse Councilmember Carlson; second by Councilmember Gilmour.

Motion Carried: 3 yes 0 no.

Mayor Whitford informed Council that Councilmember Sherman submitted a letter of resignation effective September 1, 2016 and then called and informed Mayor Whitford that it would be effective August 1, 2016.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING DATED
JULY 26th, 2016**

MOTION: Councilmember Gilmour made a motion to approve the minutes; second by Councilmember Camarata.

Motion Carried: 3 yes 0 no.

ADDITIONS TO AND/OR APPROVAL OF AGENDA

MOTION: Councilmember Camarata made a motion to approve the agenda as presented; second by Councilmember Gilmour.

Motion Carried: 3 yes 0 no.

PUBLIC APPEARANCE COMMENTS

- Dot Nichols wanted to thank Dave Doyle for repairing the bench at the gazebo and for Public Works pressure washing the concrete at the gazebo. Dot also mentioned that the gazebo is in need of some repair. It needs sanded and stained, some of the spindles are broke, the ramp handrails need tightened.
- Jeanette Bryant wanted to thank Pat Cort for putting out the newsletter. All of the feedback has been positive regarding the newsletter. Jeanette also mentioned that she and Pat Cort went around town and passed out welcome baskets to the new residents in Kittitas.
- Pat Cort mentioned that she enjoyed making the newsletter and believes it will be a good tool to get information out to the public.

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- Councilmember Gilmour wanted to thank Jeanette Bryant for taking care of the flowers in the planters around town.

REPORT OF OFFICES AND SPECIAL GUESTS

A. Staff Reports (informational only)

Michelle Geiger – Safe Built

- A permit for a new house on Sacajawea was submitted.
- All plots in Rainier are being built out.
- The remaining lots in Pacific Loop have been purchased and will be built out. The sidewalk in Pacific Loop will not be required to be completed until it has fully been platted.

Mayor Whitford

- Mayor Whitford informed Council that Fire Chief Scott Ciraulo and Lieutenant Jose Preciado have given their notice of resignation. Mayor Whitford would like to thank them both for their years of service to the City of Kittitas and presented certificates of appreciation and had cake.
- Chief Scott Ciraulo thanked Jose for being his right hand man and explained that he knew the City was in good hands if Chief Ciraulo was working on the other side. Jose was instrumental in updating the paging system and communication system for the department. Jose helped many times with translation between the citizens and staff. Jose was always available for the community.
- Lieutenant Preciado commended Scott for all the valuable training that the department received in the last four years. Scott was able to use his networking abilities and he acquired de-fubluator, a new engine at a very good price, aid car and support rig and no cost. Scott was also very helpful in getting a newer brush truck and equipping it.
- Officer Taylor also spoke about his interactions with Scott and Jose and that they were always available and assisted whenever asked. Scott was also very instrumental in getting the number of volunteers increased.

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B. Budget Report

- Councilmember Gilmour is concerned about the amount of money that has been spent with repair and maintenance at the WWTP. Councilmember Gilmour is concerned that the City will not be able to paint the water tower. It was explained that this was budgeted from a different fund.

C. Treasurer's Report

- None

UNFINISHED BUSINESS

- None

NEW BUSINESS

A. Advantage Dirt Pay Request Patrick Avenue Project

MOTION: Councilmember Gilmour made a motion to approve the pay request contingent on the comments from the County; second by Councilmember Camarata.

Motion Carried: 3 yes 0 no.

B. New Water/Sewer Application Rainier CMH Homes

MOTION: Councilmember Gilmour made a motion to approve the new water/sewer connection; second by Councilmember Camarata.

Motion Carried: 3 yes 0 no.

C. John Wayne Trail Resolution 16-014R

- Councilmember Gilmour stated he did not think the John Wayne Trail should be closed.

MOTION: Councilmember Gilmour made a motion to approve Resolution 16-014R; second by Councilmember Camarata.

Motion Carried: 3 yes 0 no.

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PAYMENT APPROVALS

A. August 9th, 2016 Payables \$46,186.97

MOTION: Councilmember Camarata made a motion to approve August 9th payables; second by Councilmember Gilmour.

Motion Carried: 3 yes 0 no.

B. July EFT's \$13,556.94

MOTION: Councilmember Gilmour made a motion to pay July EFT's; second by Councilmember Whitehurst.

Motion Carried: 3 yes 0 no.

C. July Payroll/August Mid-Month Draws \$43,605.46

MOTION: Councilmember Camarata made a motion to approve July Payroll/August Mid-Month Draws; second by Councilmember Whitehurst.

Motion Carried: 3 yes 0 no.

MAYOR'S REPORT

- Mayor Whitford informed Council that the personnel policy has been reviewed by Canfield and there are a couple issues that Council will need to review/edit.
- Mayor Whitford thanked Pat Cort for putting out the monthly newsletter. Mayor Whitford felt it was well thought out and was full of good information. Pat Cort distributed the newsletter to local business, and the church and hardware store.
- The burnouts are this weekend, people are filling all the spots for the swap meet, food vendors are coming and there will be live music.
- The COG meeting is on August 17th and the City of Kittitas is trying to secure funding for the sewer lines.
- Councilmember Gilmour made a citizens complaint about trash and wanted the Code Enforcement Officer to take care of. Officer Taylor stated he had talked to one of the addresses in question and they have the garbage picked up every two weeks. KMC reads one time per week so Officer Taylor will be contacting the land owner regarding this.

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- Mayor Whitford stated that the City will advertise the vacant council position and look at applications at the September 13th council meeting.

COUNCIL DISCUSSION

- Councilmember Gilmour is concerned that Dan Sherman is not getting reimbursed for his help with the last water leak. Mayor Whitford asked that he submit a bill/invoice to the council so they can approve the pay request.
- Councilmember Gilmour wanted to know where the city was at with the water leak. Mayor Whitford stated she would find out at the staff meeting on Thursday.

ADJOURN: 7:38 p.m.

Attest:

Mayor Whitford

Debbie L. Lee Clerk/Treasurer