

**City of Kittitas  
Council Meeting Minutes  
November 8, 2016**

**COUNCIL MEETING**

Mayor Whitford led those assembled in the Flag Salute. Mayor Whitford called the regular Council Meeting to order at 7:00 p.m. November 8, 2016. Councilmembers present: Jerry Gilmour, Pat Cort, John Camarata and Ben Whitehurst. Councilmember Jasen Carlson was absent. Staff present: Debbie Lee – Clerk/Treasurer, Brent Nierman – Chief of Police, Dave Anderson – Police, Cathy Doyle – Utility Billing Clerk and Buddy Shuart – Interim Fire Chief.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING DATED  
OCTOBER 25<sup>th</sup>, 2016**

**MOTION:** Councilmember Gilmour made a motion to approve the absence of Councilmember Carlson; second by Councilmember Whitehurst.

Motion Carried: 3 yes 1 no (Councilmember Camarata).

**MOTION:** Councilmember Gilmour made a motion to approve the minutes; second by Councilmember Camarata

Motion Carried: 4 yes 0 no.

**ADDITIONS TO AND/OR APPROVAL OF AGENDA**

Councilmember Camarata would like to add under New Business E. New Water/Sewer Connection Mary Duke 308 W. 1<sup>st</sup>.

**MOTION:** Councilmember Camarata made a motion to approve the agenda as amended; second by Councilmember Cort

Motion Carried: 4 yes 0 no.

**PUBLIC APPEARANCE COMMENTS**

- Ron & Sharon Damm are concerned that they were not made aware of needing to install sidewalks on the manufactured home they are placing on Okanogan Street. The Damm's were wondering if this was a new regulation. Ron Damm does not know the legality but would like to be exempt from this Ordinance.
- Mayor Whitford explained that the installation of sidewalks was not being enforced and it has been in our Municipal code for 2 years. All homes that have been built this year have been required to have sidewalks installed. Mayor Whitford will look into their concerns and will visit the sight.
- Councilmember Gilmour stated that there were not any sidewalks within ½ mile.
- Jeanette Bryant is also not in agreement with this Ordinance.

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**REPORT OF OFFICES AND SPECIAL GUESTS**

**A. Staff Reports (informational only)**

**Brent Nierman – Chief of Police**

- Chief Nierman stated that he finally has results on the garbage issue at the Bear Valley Trailer Park. The owners have purchased a vehicle with an enclosed metal box. As long as they dump when it is full this should fix the problem. The police do not like to issue citations as this usually stops the process of fixing the problem.
- Councilmember Gilmour does not think this is the end of the garbage problems he stated there is garbage all over town.
- Chief Nierman stated that garbage can be there one day and gone the next. They are looking for garbage in trailers and the backs of pickups.

**Buddy Shuart – Interim Fire Chief**

- Buddy informed Council that things were going good with the Fire Department. He has been in contact with a supplier for turn out gear and getting prices.
- There was one structure fire that the resident was able to put out before the department arrived.
- Two more volunteers will be joining the department.
- There were two false alarms at the School.

**B. Budget Report**

- Clerk Debbie Lee stated that the general fund will probably have to do a budget amendment at the next meeting.

**C. Treasurer's Report**

None

**UNFINISHED BUSINESS**

**A. Ordinance 16-015 Establishing Zoning Regulations for Marijuana (Nov. 22)**

- The City is waiting on the response from Commerce and the SEPA-DNS

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**NEW BUSINESS**

**A. Hiring Volunteer Fire Chief**

- Mayor Whitford stated that the job was posted for Volunteer Fire Chief and it closed on November 3<sup>rd</sup>. Buddy Shuart applied and Mayor Whitford would like to appoint Buddy to the Chief Position.

**B. Ordinance 16-016 School Zone Area**

- Chief Nierman reported that the Code was confusing and it is a state law that all school zones are 20 mph 365 days per year 24 hours per day. Chief Nierman believes this to be safer for kids to have a 24 hour 20 mph zone as there are crosswalks and playgrounds on Patrick. Since the widening of Patrick kids are utilizing both sides of the streets. This area is a 6 block span and will be a consistent 20 mph.
- The signs will need to be taken down that state the times of the school zone speed limit.

**MOTION:** Councilmember Gilmour made a motion to approve Ordinance 16-016; second by Councilmember Whitehurst.

Motion Carried: 4 yes 0 no.

**C. Surplus 2005 Chevy Tahoe 16-017R**

- Chief Nierman stated that the police were down to one Tahoe. The rear-end went out in the K9. New parts are expensive and used parts from the junk yard are not dependable.
- They have taken some parts off of the K9 Tahoe and placed on the running Tahoe. They put the water pump on it and replaced the radiator. They also will take the bumper and the hood.
- Darrell Haines has agreed to decommission the Tahoe which takes a lot of time. He will do this in trade for the decommissioned Tahoe which he will use for the engine, wiring harness etc. The cost to decommission is usually around \$500, Darrell Haines will also write off the \$140 bill for diagnosing the original problem.
- Councilmember Whitehurst asked if the K9 cage would be transferred over. Chief Nierman stated no since this would not allow the police officer to transfer prisoners.
- Chief Nierman also stated that the County has approved the sale of a Crown Vic that can be purchased in the next month with the 3/10/s fund. This vehicle has approximately 35,000 miles on it and the purchase price will be approximately \$8,000.

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**D. TVI Investments**

- Debbie Lee, Pat Cort and Cathy Doyle had a conference call with Peter Becker from Time Valued Investments and discussed the \$258,730.46 money that is currently in a savings account at Umpqua bank and making about \$31.00 interest per month.
- This money could be placed in a four year bond with US Bank and make approximately \$12,000 in interest in four years. There is no penalty to take out early.
- Councilmember Camarata inquired if you lose money if you take the money out early. You do not lose money if you take out early.

**MOTION:** Councilmember Gilmour made a motion to invest the money in a bond with TVI; second by Councilmember Whitehurst.

Motion Carried: 4 yes 0 no.

**E. New Water/Sewer Connection Mary Duke**

**MOTION:** Councilmember Camarata made a motion to approve the new water/sewer connection; second by Councilmember Cort.

Motion Carried: 3 yes 1 no. (Councilmember Whitehurst)

**PAYMENT APPROVALS**

**A. November 8, 2016 Payables \$74,632.07**

**MOTION:** Councilmember Camarata made a motion to pay November 8, 2016 Payables; second by Councilmember Gilmour.

Motion Carried: 4 yes 0 no.

**B. October 2016 EFT's \$5,099.75**

**MOTION:** Councilmember Camarata made a motion to approve October 2016 EFT's; second by Councilmember Cort.

Motion Carried: 4 yes 0 no.

**C. October Payroll/November Mid-Month Draw \$52,957.05**

**MOTION:** Councilmember Camarata made a motion to approve October Payroll/November Mid-Month Draws; second by Councilmember Cort.

Motion Carried: 4 yes 0 no.

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**MAYOR'S REPORT**

- Mayor Whitford stated that Trunk or Treat was a huge success. It was scheduled for 2 hours expecting 100 kids. It was estimated that there were 1,000 people and the candy ran out quickly. There were 15 decorated trunks and 5 un-decorated trunks.
- The Chamber of Commerce, word of mouth and Facebook was the advertising.
- Mayor Whitford stated that people are looking forward to the event next year. People liked that fact that it was still light out and the small kids felt safe.
- The winners of the trunk decorations were Ted Smith who had a coffin theme, Brenda McPherson who had a fortune teller theme and (??) who had an I spy Theme.

**COUNCIL DISCUSSION**

- Councilmember Cort stated that the Christmas in Kittitas Committee is getting the flyers ready. It was also noted that the Daily Record had the day wrong in the newspaper, Councilmember Cort called the Daily Record and they stated that they will be fixing this.
- Councilmember Gilmour inquired if Mike from Gray & Osborne has met with Scott regarding the water main repair; Mayor Whitford said she would talk with Scott in the morning.

**ADJOURN: 7:46 p.m.**

**Attest:**

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Mayor Whitford

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Debbie L. Lee Clerk/Treasurer