

City of Kittitas
Work/Study Meeting Minutes
January 10, 2017

Work/Study Meeting Attendance

Lou Whitford - Mayor
Pat Cort - Councilmember
Jerry Gilmour - Councilmember
John Camarata - Councilmember
Ben Whitehurst - Councilmember

Debbie Lee – Clerk/Treasurer
Brenda Bach – Waste Water Treatment Plant WWTP
Brent Nierman – Chief of Police
Dave Anderson – Police
Carl Keller – Teamsters

Points of Discussion

- Mayor Whitford met with SCJ Alliance to discuss the Comp Plan Update that is required by the State of Washington and due in June.
- The City of Kittitas put out a notice for request of qualifications for planners/engineers due by January 31st.
- Carl Keller explained the process for the wage opener. It was discussed that the current union contract is a 3 year contract thru 2017. Wages were up for negotiations the third year if the cost of the health insurance did not increase. Employees had made an offer to Council and Council counter offered and the employees countered back. That is where it was left off. Council will have an executive session to discuss this wage opener.
- Councilmember Cort stated that there were a couple errors in the minutes.
- It was mentioned that acronyms should be spelled out and the minutes be more detailed.
- It was discussed that this will be a time for creating policies and procedures for grants and other topics
- Council policy and procedures was discussed. Councilmember Camarata stated he had a copy of this policy.
- Inventory replacement schedules, long term planning and needing of a list of items when they were purchased and the expected life and replacement cost.
- Talk of how the budget could be presented in excel it could be easier to read.

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- Mayor Whitford spoke about assigning a Council person to each department and possibly breaking the City into zones and assigning a Councilmember to each zone to talk to those citizens.
- Council would like department heads to give a written report each month to Council. It was talked about developing a template for this process.
- Does the City have a snow plow policy for example what order street are plowed, kids making forts in the snow piles etc.
- Discussion was had about volunteers who would be willing to help the elderly shovel snow.

ADJOURN: 7:50 p.m.

Attest:

Mayor Whitford

Debbie L. Lee Clerk/Treasurer