

City of Kittitas
Work/Study Meeting Minutes
February 14, 2017

Work/Study Meeting Attendance

Lou Whitford - Mayor
Jerry Gilmour - Councilmember
Ben Whitehurst – Councilmember
Jasen Carlson - Councilmember

Debbie Lee – Clerk/Treasurer
Dave Anderson – Police
Christina Wollman – Perteet
Kirk Holmes - Perteet

Points of Discussion

- Discussion was had regarding flooding and if sandbags were available. Mayor Whitford thought Scott Moore Public Works Lead is prepared in case flooding was to happen.
- Discussion was had regarding getting the permit from Department of Ecology to remove the debris from the creek before it becomes an issue with flooding.
- Mayor Whitford talked about sending out RFQ Request for Qualifications for planning and engineering services. Staff looked over the applications and graded them to help with the selection process. Councilmember Camarata also looked over the applications that were submitted.
- Perteet was selected for planning services. They will submit a sample contract to Council, and would like Council to approve the language. Perteet would like to work off of Task Orders and have set amounts for Boundary Line Adjustments BLA, Conditional Use Permits CUP etc.
- Perteet will also use BERK services with the Comprehensive Plane Update and more complicated land use issues.
- Councilmember Gilmour inquired as to where their office was. Perteet stated the main office is in Everett and they have an office on Dollarway in Ellensburg.
- Kirk Holmes from Perteet has worked for rural communities before and has 29 years working with the Public. Christina Wollman has worked for Kittitas County as well and throughout Central Washington.
- Officer Anderson informed Council that the Kenoyer's who are applying for a dog variance has had problems in the past with a certain dog getting out all of the time. Officer Anderson would like to make sure if Council approves the variance that they take this in to consideration.

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- Councilmember Gilmour talked about snow removal and if Public Works has a better plan with snow removal regarding sidewalks. Councilmember Gilmour also stated that the parking spaces next to the Gazebo need to be cleared as the Church does not have ample parking. Officer Anderson believed that Public Works has gotten better with each snow storm.
- Councilmember Gilmour wondered where the extra funds would come from for the library to stay open additional hours. Mayor Whitford would like someone from the Library to come and present the options to Council. Mayor Whitford stated for example when Chief Nierman came to Council regarding the purchase of two vehicles for the Police Department that he had a plan as to where the funds would come from.
- Councilmember Gilmour inquired if something could be done with the steps covered in carpet at the Community Hall/ Library.
- Discussion was had about the Grant Policy.
- Council also discussed the importance of the Comprehensive Plan and the time line that it needs to be completed by.

ADJOURN: 6:50 p.m.

Attest:



Mayor Whitford



Debbie L. Lee Clerk/Treasurer