

City of Kittitas
Work/Study Meeting Minutes
March 28, 2017

Work/Study Meeting Attendance

Lou Whitford - Mayor
Pat Cort - Councilmember
Jerry Gilmour - Councilmember
John Camarata – Councilmember
Jasen Carlson – Councilmember
Ben Whitehurst - Councilmember

Debbie Lee – Clerk/Treasurer
Mike Meskimen – Gray & Osborne

Points of Discussion

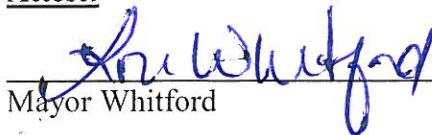
- Lighting on Pacific Loop was discussed. Mike Meskimen felt a letter requesting a variance from Zirkle Fruit and approved by Public Works Scott Moore (per Kittitas Municipal Code) would be sufficient. This development was started several years ago and since that time the City Municipal Code has changed regarding light standards. This would mean that Zirkle Fruit would have to tear up sidewalks and conduit that has already been in place for several years.
- Councilmember Gilmour is concerned that the sidewalks in front of the school are still white.
- Councilmember Gilmour noticed that a catch basin near the school still has fabric in it from the Patrick Avenue Project. Mike Meskimen stated this was probably an oversight and can be removed.
- Mike Meskimen from Gray & Osborne explained the contracts that are on the agenda for the Regular City Council Meeting.
- The General Engineering Services Contract is a housekeeping issue and not a lot has changed in that contract except for some Public Records Request language. The City of Kittitas recently put out a request for qualifications to planners and engineers. The City Staff graded all applicants and Gray & Osborne was selected. This contract does not have a dollar amount associated with it.
- Council of Government (COG) Sewer Extension Amendment #1 goes with the General Engineering Contract and it has a dollar amount associated with it regarding the scope of design for the lift station. The Council of Government (COG) money needs to be used in the next 5 years. Mike will talk with Nancy and see when this can be put on the schedule to complete. Mayor Whitford would like to see it done this year and the money has been set aside in the budget.

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- Transportation Improvement Board (TIB) Operating Engineers is the third contract. This is 100% grant funded. This project will start this spring and pave Spokane/Okanagan and First Street a horseshoe type area.
- Mike Meskimen also informed Council to keep an eye open for STP Surface Transportation Board grant opportunities as the City has a small amount of Federal money available. Gray & Osborne will help prepare the grant application. This is federally classified and in line with the County to receive funds.
- Council would like to get more bids on cleaning services for City Hall.
- Discussion was had regarding the vacant Planning Commission seat. There are five seats and two are for positions not living in the City limits. These seats are currently filled.
- The quote from Rufus Tech regarding the server still needs a cost for connecting all departments.
- April is Child Abuse Prevention Month the group will present the proclamation at the Council Meeting.
- Clerk/Treasurer Debbie Lee informed Council that the dog variance fee has not been paid by Denise Watts.
- Smoke & Barrels has applied for a liquor license. The use is similar to what was originally at the address just a private bar vs. a public bar.
- Discussion was had about the cost of putting the Fire Department Merger on the ballot.

ADJOURN: 6:55 p.m.

Attest:



Mayor Whitford



Debbie L. Lee Clerk/Treasurer