

City of Kittitas
Work/Study Meeting Minutes
May 9, 2017

Work/Study Meeting Attendance

Lou Whitford – Mayor
John Camarata – Councilmember
Jasen Carlson - Councilmember
Pat Cort - Councilmember
Jerry Gilmour – Councilmember
Michelle Geiger – Safebuilt
Gail Johnson – Planning Commission
Brian Stickney – Planning Commission
Gary Gleason – Planning Commission
Izzy Cannell – BERK Consulting/Perteet

Debbie Lee – Clerk/Treasurer

Points of Discussion

- A Comprehensive Plan is required by the Growth Management Act.
- Guides Kittitas’s physical development over 20 or more years.
- Establishes land use plans that is implemented by zoning.
- Plans for Kittitas’s expected growth in housing and jobs.
- Coordinates services and capital investments.
- Addresses community values, city functions.
- Provides a statement of policy.
- Why update the plan.
- From 2000-2010, Kittitas grew by 25% or 276 people (county grew by 23%).
- From 2015-2037 Kittitas is anticipated to add 828 people.
- From now until 2037 (20 years) Kittitas will add around three times what was added in 2000-2010 (10 years).

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- Expected 2037 population within the city and urban growth area is 2,288.
- What does this mean for the plan? The plan must show how the City will accommodate the growth projection.
- Employment growth targets from 2015-2037 for Kittitas is anticipated to add 365 new jobs.
- Expected 2037 employment in the City and Urban Growth area is 804.
- With existing land and zoning in the city and urban growth area, there is currently capacity for 2,241 jobs.
- Update Vision.
- All elements: reflect evolving conditions & new data.
- Address growth.
- Revise transportation plan.
- Create economic development elements – not mandatory unless there is state funding but can help the City get grants and show what the strategies are.
- What is different?
- City vision and values restructured using existing vision and themes.
- Updated for consistency with State requirements.
- City profile data updated.
- Population and employment targets (from County) are addressed.
- Capital facilities element split into element (with policies) and appendix (with more detailed service provider information).
- Readability and chapter organization.
- Introduction, vision and values.
- We the Citizens of Kittitas envision a community that respects and preserves its historical and

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cultural resources and provides an effective stewardship of its outstanding scenic and natural features; a community that maintains its historic identity while encouraging a balanced cohesive yet diverse community as it grows a community that utilizes its locations where residents various physical, educational, economic and social activities can be pursued in a safe, attractive and healthy environment; and finally, a community that strives to improve and increase the tax base to provide a high level of service to its residents, and to improve and increase employment opportunities by encouraging new businesses to join the community.

- Land use element.
- Future land use patterns will be consistent with current land use.
- No changes to the future land use/zoning designations.
- The chapter has existing conditions information and policies supporting residential, commercial, and industrial land uses.
- Policies on essential public facilities (GMA requirement).
- Policies on critical areas.
- Housing element.
- Chapter contains background information on housing in Kittitas.
- Goals and policies on diverse, safe, and affordable housing.
- Economic development element.
- Economic development was identified as a priority – the element is brand new.
- Goals and policies are focused the commercial and industrial areas off of I –90 and the downtown core.
- Utilities element.
- Utility providers include gas, electric and telecommunications.
- These are regulated industries in Washington State.
- The goals and policies focus on coordinated timing, location, and extension of these utilities as development occurs.

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- Capital facilities element.
- Includes an element and an appendix.
- Element includes context and goals/policies.
- Appendix includes facility/service detail, including inventory, level of service, and projects.
- Capital facilities/services.
- Public buildings, fire and emergency services, law enforcement, water, sewer, wastewater, parks and recreations streets.
- Non city facilities/services Kittitas Valley Fire and Rescue and Kittitas School District.
- Transportation element.
- Meet requirements of the Growth Management Act (GMA).
- Support overall comprehensive plan and city vision.
- Integrate and prioritize transportation improvements serving all modes.
- Review level of service standards.
- Review and update transportation policies.
- Outreach and adoption process.
- Town Hall March 25th.
- Draft workshop hearing May 9th.
- Planning Commission Hearing June 1st.
- City Council Hearing June 13th.
- Council Action planned for June 27th.
- 14 – Day SEPA comment period (DNS).

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- Mayor Whitford appreciated BERK and Perteets work on this project. Mayor Whitford felt that the vision is still accurate at the previous comprehensive plan.
- Gary Gleason asked what the City is doing to promote growth. It was discussed that phase one of the sewer extension will move forward as grant money was acquired thru COG Council of Governments.
- Brian Stickney inquired if the zoning issues can be changed. Yes it can be changed at the City level.
- Adopt the 20 year Comprehensive Plan Update adoption on June 27th @ 7:00 p.m.
- Discussion was had regarding the sewer service to be extended out to Exit 115, the Chamber is helping with economic development and Perteet is looking for grant opportunities to help with this project.
- Cintas cleaning was discussed and where the money would come from to help pay for this service. Tana Worley did not get back to the City regarding cleaning prices.
- Mayor Whitford stated that Fire Chief Shuart has been busy with his other job and has not been able to get information to her regarding the merger of the Fire Department. Councilmember Camarata stated that COG and the County are looking at a solution for all Fire Departments to have one district, so it might be wise to see what that discussion is.
- Mayor Whitford and Council are still waiting on inventory schedules from the Fire Department, Public Works, Library and Police.
- Councilmember Cort spoke with Granite Falls City Manager regarding the asset management program that was presented at the last Council meeting. One thing that the City needs to consider is getting updated computers before investing in this program so they will be compatible with the program. Granite Falls is happy with the program.
- Planning Commission member Gary Gleason will see if he could find an intern at the University who would like to possibly take on this project.
- The current zoning in the Central Business District was discussed and the Planning Commission will need to get the go ahead from Council to discuss current zoning codes and possibly make changes so it is more business friendly.

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ADJOURN: 6:55 p.m.

Attest:

Mayor Lou Whitford

Debbie L. Lee Clerk/Treasurer