

**City of Kittitas**  
**Work/Study Meeting Minutes**  
**May 23, 2017**

**Work/Study Meeting Attendance**

Lou Whitford – Mayor  
John Camarata – Councilmember  
Pat Cort - Councilmember  
Ben Whitehurst – Councilmember  
Carolynn Earwood – Library Board

Debbie Lee – Clerk/Treasurer

**Points of Discussion**

- Carolynn Earwood from the Library Board reported that Jerry Gilmour will be getting bids for insulation to be installed under the floors at the Library and Community Hall.
- The Library would also like an air conditioner installed in the Community Hall side, as it gets very warm during the summer reading program.
- Read around Sue is a story time for kids during the week, Carolynn usually gets as many as 12 kids but usually 7. She reads them a story and then does some sort of small craft project.
- The Summer Reading Program will start Wednesday June 15<sup>th</sup> and continue every Wednesday thru July. Carolynn inquired if the tables and chairs could stay during this program, it was decided that they need to be put away after each Wednesday as other people will be using the Community Hall.
- Councilmember Cort would like to get this information and pictures to post in her newsletter.
- The Edward Jones account needs to get their information for signers on the account updated. At the Library Board Meeting they decided that Lynette Johnson and Judy Jones from the Library Board can be signers and they will need to go into Edward Jones to sign the correct paperwork. They will also need to submit their minutes stating this.
- The Grant for the Summer Reading Program was awarded from the Toppenish Casino, they do not know the amount awarded but that it was awarded.
- Councilmember Cort thought there was some confusion regarding the Study Session starting at 6:00 that some people thought the regular meeting was at this time, she will explain in detail in her next newsletter.

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- The Town Hall Meeting will be June 3<sup>rd</sup> at 10:00 a.m. at the Community Hall.
- June 15<sup>th</sup> is the deadline for the COG Council of Government grant application.
- Mayor Whitford stated that the sidewalk ordinance has been updated and this will clarify the current Kittitas Municipal Code regarding installation of sidewalks, curbs and gutters.
- The lease amount for the water tower has been presented by Verizon they offered \$1900.00 per month for the first five years, the other issue was they will be responsible for moving the equipment during the painting of the water tower. The attorneys have looked over this agreement.
- Council of Government COG did not mention anything regarding the merger of the Fire Department at their last meeting.
- Computer Central Services came to City Hall and looked at the City's computers and server issues. They will be presenting a bid in the near future to Debbie, Cathy, Mayor Whitford and Councilmember Cort who can relay the information to Council.
- The asset management program was discussed and Mayor Whitford believes it would be very helpful. Councilmember Cort has some questions for Arnie and Debbie will give him Pat's number.
- Cooke Creek Estate owners are going to be at the Council Meeting to inform Council of their proposed project.
- Talk of available water connections was believed to be below 100.

**ADJOURN: 6:55 p.m.**

**Attest:**

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Mayor Lou Whitford

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Debbie L. Lee Clerk/Treasurer