

City of Kittitas
Work/Study Meeting Minutes
January 9, 2018

Work/Study Meeting Attendance

Ben Whitehurst- Councilmember
John Camarata – Councilmember
Lou Whitford - Councilmember
Liz Smith – Councilmember
Jerry Gilmour – Councilmember
Pat Cort - Mayor

Debbie Lee – Clerk/Treasurer
Michelle Geiger – Safebuilt
John Sinclair – Fire Chief KVFR

Points of Discussion

- Councilmembers had no concerns with the minutes.
- Mayor Cort informed Council that she and Councilmember Whitford will have to be sworn in again as well.
- Mayor Cort stated that Chief Taylor inquired about being present at the Council Meetings. Chief Taylor will attend the last Council Meeting of each month and give a report.
- Mayor Cort said that the Library Board Meeting was cancelled due to sick board members. Mayor Cort has requested that Librarian Lynette Johnson attend the weekly staff meetings and also give a monthly report to Council.
- Chief Sinclair presented the annexation agreement. The City of Kittitas attorney has not finished reviewing the agreement so Council will have to make their decision probably during the January 23, 2018 City Council Meeting.
- Councilmember Gilmour was concerned about all of the equipment being given to KVFR.
- The signage will stay on the vehicles until they are traded out. The two engines are not in the best shape and probably will be replaced within the next couple of years. KVFR will also look at trading out the brush truck in the future as well.
- Councilmember Gilmour asked what the maxis compressor was. Chief Sinclair thought it was the air bottle compressor that fills the air bottles.

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- Chief Sinclair stated that the SCBA bottles all needed to be replaced they were out dated and not working. This was a huge bullet the City dodged regarding the safety of the firefighters. The engines and brush truck will remain here in Kittitas and be used when needed. But the other neighboring stations will assist as well.
- Councilmember Smith stated that if Kittitas wanted to sever the contract they would need to give 6 months' notice and it would take 2 years to take effect. Councilmember Smith was also concerned about #17. It was explained that if any part of the agreement was removed it did not void the entire agreement.
- The electricity, gas, water and sewer can be submitted to KVFR for reimbursement either monthly or quarterly, however the City would like.
- The Aid Car the City of Kittitas can surplus. KVFR will bring a newer one out here to service the community.
- There is a volunteer station at Clemons Road and Badger Pocket and they will also respond from the Kittitas Hwy station. So there is plenty of apparatus and personnel to respond to the City. Chief Sinclair also stated that the volunteers have all transferred to KVFR. .
- Discussion was had regarding the budget and the water sewer fund being over budget in December. Councilmember Camarata did not understand this.
- There was discussion regarding budget and actual and the interpretation of the budget report and treasurer's report. Clerk Debbie Lee thought maybe having BIAS, AWC or possibly Judy Pless come give a presentation to Council on how to read and interpret the different reports.
- Mayor Cort thought this was a good idea since Council needs to be aware of the budget and help keep the City on track.
- Councilmember Whitford would like to start going over the Ordinances again and looking at what ones need to be updated.
- Councilmember Smith asked Mayor Cort when she was going to talk about the purchase order process. Mayor Cort will talk about this during the Mayors report.
- The resolution waiving the competitive bidding requirements is a standard resolution that happens every year regarding the grant funded TIB project.
- Councilmember Camarata wondered what choice do people have in the School Choice Week Proclamation. Mayor Cort explained that it now includes home schooled students.

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ADJOURN: 6:46 p.m.

Attest:

Mayor Pat Cort

Debbie. Lee Clerk/Treasurer