

**City of Kittitas  
Council Meeting Minutes  
January 22, 2019**

**COUNCIL MEETING**

Mayor Cort led those assembled in the Flag Salute. Mayor Cort called the regular Council Meeting to order at 7:00 p.m. January 22, 2019. Councilmembers present: John Camarata, Rich Coleman, Jerry Gilmour, Lou Whitford and Councilmember Liz Smith. Staff present: Debbie Lee – Clerk/Treasurer, Chris Taylor – Chief of Police and Katherine Kenison – City Attorney.

**APPROVAL OF THE MINUTES FOR THE REGULAR COUNCIL MEETING DATED JANUARY  
8<sup>th</sup>, 2019**

**MOTION:** Councilmember Whitford made a motion to approve the regular Council Meeting minutes dated January 8th, 2019; second by Councilmember Gilmour.  
Motion Carried: 5 yes 0 no.

**ADDITIONS TO AND/OR APPROVAL OF AGENDA**

Add TVI Short Term Investment \$150,000 under New Business B

**MOTION:** Councilmember Whitford made a motion to approve the agenda as amended; second by Councilmember Smith.  
Motion Carried: 5 yes 0 no.

**PUBLIC APPEARANCE COMMENTS**

- None

**REPORT OF OFFICERS AND SPECIAL GUESTS**

**A. Staff Reports (informational only)**

**Martin Thacker - WWTP**

- **Water Department-**

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- a. Applied for and received a temporary certification. Training and exam prep is scheduled for the last week of January.
- **Cross Connection Control Department-**
    - a. No new news
  - **Wastewater Department-**
    - a. We got our electronic signature form in so I can sign our DMR's (Discharge Monitoring Report required by the Department of Ecology).
    - b. Scott and Kurin repaired a water leak at the wastewater treatment plant.
    - c. Christmas weekend the plant had a minor error and ran on one basin. It did not call out and fortunately the plant didn't upset so we were well within our reporting parameters. I have been in contact with the SCADA programmer and parts manufacturer. Looking into ways this can be avoided in the future.
    - d. The age of our computer/scada system is in need of an upgrade so the City needs to plan for an upgrade in the near future. Conley engineering did the upgrade the last time and informed me my predecessor had a budget of 17k. Something to discuss...

**Chris Taylor – Chief of Police**

- Chief Taylor reported that Ben Chavez will be graduating from the academy next Tuesday the 29<sup>th</sup>. He will be the new Code Enforcement Officer/Police Officer.
- Chief Taylor will be contacting the County to see if they can field train Officer Chavez as this will give him more exposure, if they can't Chief Taylor will adjust his schedule to make this happen.
- There have not been any new applications received for the open lateral position.
- Chief Taylor has towed a couple vehicles in the last few weeks.
- Chief Taylor attended training for interview techniques.
- Chief Taylor continues to patrol the school zones on a daily basis.

**UNFINISHED BUSINESS**

- None

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**NEW BUSINESS**

**A. Street Surplus Resolution 19-002R**

- This resolution is to surplus items that are no longer working due to taking inventory.
- Councilmember Coleman was wondering why the City would purchase this brand of tools as they are not well made.
- Councilmember Gilmour inquired as to where these items will be going. It was stated that they are broken, in pieces and do not work so they will be thrown in the garbage.

**MOTION:** Councilmember Smith made a motion to approve Resolution 19-002R; second by Councilmember Coleman.  
Motion Carried: 5 yes 0 no.

**B. TVI Short Term Investment \$150,000**

- This is a ten month bond investment to acquire some interest until the Caribou Creek Project needs to be funded.

**MOTION:** Councilmember Whitford made a motion to invest \$150,000 with TVI for a short term; second by Councilmember Gilmour.  
Motion Carried: 5 yes 0 no.

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**PAYMENT APPROVALS**

**A. January 22, Payables via EFT \$19,598.85**

**MOTION:** Councilmember Camarata made a motion to approve January 22, Payables; second by Councilmember Gilmour.

Motion Carried: 5 yes 0 no

**MAYOR'S REPORT**

- Mayor Cort reported that her niece did a job shadow with her today and Mayor Cort took her to the WWTP and she was very interested in that part of the city functions and stated she would like to go to school to be a treatment plant operator.
- Mayor Cort informed Council that she and Clerk/Treasurer Debbie Lee will be attending the annual BIAS conference in February.

**COUNCIL DISCUSSION**

- Councilmember Camarata informed Council that he attended the Law & Justice meeting and the main topic was mental health issues and how to deal with them.
- Councilmember Camarata also attended the COG meeting and they set a date in February to learn how to grade the COG applications.
- Councilmember Whitford stated that she would be absent from the February 26<sup>th</sup>, 2019 meeting.

**MOTION:** No motion was made to adjourn.

Motion Carried:

**ADJOURN: 7:16 p.m.**

**Attest:**

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Mayor Pat Cort

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Debbie Lee Clerk/Treasurer